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## **MEMORANDUM**

**Date:** April 16, 2013  
**To:** Mayor and City Councilmembers  
**From:** Darin A. Atteberry, City Manager  
**Re:** 1. Council Packet Index for Tuesday, April 16, 2013

### **AGENDAS AND MINUTES**

2. Agenda Item Summary - #23 – Oil and Gas Operator Agreement
3. Memorandum from Wanda Nelson re: Leadership Planning Team Meeting – April 15, 2013

### **INFORMATION AND CORRESPONDENCE**

4. Memorandum from Kevin Gertig & Lance Smith re: April 16, 2013 City Council Meeting – Agenda Item #8 – Second Reading of Ordinance 052, 2013
5. Email from Darin Atteberry re: Questions on Tuesday Agenda Items (Council SAR #22092) – Agenda Items 10, 11, 12, 17
6. Email from Darin Atteberry re: Questions on Tuesday Agenda Items (Council SAR #22092) – Agenda Item #10 (sub item 14) – City logos
7. Memorandum from Kelly DiMartino re: Agenda Item #17 – USA Pro Cycling Challenge Local Organizing Committee (LOC)
8. Email from Bill Ryan re: Letter from State Land Board re: Ordinance 057, 2013 (Agenda Item #23 – Oil & Gas/Mineral Rights/Prospect Energy)
9. Memorandum from Tom Demint, Fire Chief, re: Open Burning Ban Authority, Ordinance 64, 2013 – Agenda Item #24
10. Memorandum from Megan Greer re: Youth Advisory Board's Jobs of the Future Event (4/17/13) Postponed

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