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MEMORANDUM

DATE: March 4, 2013
TO: Mayor and Councilmembers
FROM: Wanda Nelson, City Clerk
RE: Leadership Planning Team Meeting

Mayor Karen Weitkunat, Mayor Pro Tem Kelly Ohlson, City Manager Darin Atteberry, Deputy City Manager Diane Jones, Assistant City Manager Wendy Williams, City Attorney Steve Roy, and City Clerk Wanda Nelson met on Monday, March 4, and the following summarizes the discussions that began at 8:53 a.m.

March 5 Regular Meeting

Due to the large number of citizens expected to attend this meeting, an overflow room will be available and staff will be on-hand to escort attendees to/from the overflow room.

On the Consent Agenda, Council will be considering items relating to the Mulberry Pedestrian Bridge Relocation Project. The proposed resolution authorizes the receipt of funds from CDOT, and the ordinance appropriates the funds for the project.

Raw water rental rates and delivery charges will be considered in ordinance form under Consent Agenda Item #11. This ordinance approves procedures and rates for the rental and delivery of the City's raw water supplies. Rentals in 2013 will be substantially limited and different than past years due to fire and drought-related water supply issues.

Consent Item #13 concerns the discretionary waiver of City fees for certain kinds of housing authority projects to be constructed within the City. A resolution will be considered that authorizes an agreement between the City and the Housing Authority regarding the waivers.

A proposed Parking Advisory Board is being included in Consent Agenda Item #15. The purpose of the Board would be to make recommendations to City Council and staff about implementation of the adopted Parking Plan. The Board would consist of nine members, five of whom shall either be residents, landowners, business owners, or tenants within the downtown area, and four of whom shall represent a broad base of the City at large.

Consent Item #16 concerns large scale projects that are built in phases and expands the deadline to twenty-five years for them to complete the project as approved in the plans and plats. The affected projects will be governed by the applicable codes, rules, and regulations that exist at time of completion.

The Student Housing Action Plan (SHAP) has identified both near-term and long-term action items to address concerns with compatibility between multi-family development and existing neighborhoods.

The ordinance being considered under Consent Item #17 amends the LUC to address recommendations contained in the SHAP, to include examples of what is allowed in certain zones. Staff is asked to clarify the proposed parking exemption related to this project.

Regarding the authorization of the conveyance of a non-exclusive drainage easement on the Salyer Natural Area (Consent Agenda Item 19), staff was asked at last week's Leadership Meeting to explain in the AIS why the use of a drainage pipe is being recommended instead of a more modern filtration system. This project is not required to use the proposed Low Impact Development methods which promote filtration and infiltration because it was submitted and approved prior to the upcoming adoption of these regulations.

At Council's request, staff prepared two options under Discussion Item #29, Second Reading of Ordinance 032 regarding oil and gas regulations and hydraulic fracturing. Option 1 is the amended version requested from the February 19 meeting and subsequently bans all oil and gas operations within the city limits. Option 2 is the original option requested by Council on February 5 and limits the ban to hydraulic fracturing. Both options permit oil and gas operations and hydraulic fracturing to occur when a Council-authorized operator agreement is in place.

City Manager Atteberry stated there will be a Staff Report on the Community Dashboard.

City Leaders have received emails regarding Agenda Item #30 Making Amendments to the Land Use Code (LUC) Pertaining to the Implementation of the Eastside and Westside Neighborhoods Character Study. This Study represents an assessment of neighborhood compatibility issues related to impacts of larger new construction projects.

Staff is asked to clarify in Agenda Item 31 Cardboard Recycling how the program will be implemented.

At its November 27, 2012 Work Session, Council requested staff develop an ordinance that would apply a fee on single-use grocery shopping bags. An ordinance is proposed under Agenda Item #32 that establishes a 10-cent fee on both plastic bags and paper sacks that are used in the community's grocery stores.

On first reading, Council will consider an ordinance under Agenda Item #33 that enacts water rate adjustments for Water Supply Shortage Response Levels. At the direction of the Leadership Team, staff will bring an amended ordinance that excludes water features and water fountains. Staff is asked to report when City-owned water fountains are turned on, how much water is used in these features, what is the evaporative rate for fountains, and why it is important to keep water features running.

City Manager will explain that Council will consider Agenda Item 33 (Water Rates) before Item 32 (Plastic Bag Fee) during City Manager Agenda Review.

An email was sent to City Leaders regarding Agenda Item #34 Poudre River Floodplain Regulations. Staff will include the email and an explanation in Council's Read-before packet.

Six Month Calendar

The March 5 Consent Agenda Item #20 regarding easements to Woodward, Inc. will be moved to the Adjourned Meeting on March 18, with second reading of the ordinance to be considered on March 26.

Staff has been asked to draft a resolution for Council's consideration at the March 19 Regular Meeting that would earmark the funds received from Xcel for expenses related to the City's trails and open spaces.

Several Councilmembers will be absent from the March 12 Work Session due to their attendance at the National League of Cities Conference. City Clerk Nelson will send an email to Council asking for their questions, comments, or concerns for the three items being discussed that evening:

1. KFCG 2012 Annual Report
2. Exterior Property Maintenance Code Amendments
3. West Nile Virus

Other Discussion Items

City Clerk Nelson reported receiving a call from a citizen requesting information on amending the City Charter to change the terms for Mayor from two years to four years. The citizen may address Council at an upcoming Council meeting.

Staff is asked to follow-up on the previous questions raised regarding the Grove Project and whether its construction is consistent with the approved Development Plan.

City Manager Atteberry reported that staff is facilitating a meeting on Monday evening (March 4) at Collindale regarding the issue of the tree removal at Warren Lake.

Staff is asked to amend a construction sign on Prospect to more prominently display the words, "Local Businesses Open."

City Manager Atteberry stated that he met with representatives of the Humane Society, who reported that they are in the process of collecting signatures to place a sales tax measure on the November ballot for the collection of 1/10th of one percent for not more than six years to raise 13-15 million dollars. The Humane Society will be seeking City Council support in terms of resolution this summer. The Human Society needs to collect 11,263 signatures to place the tax measure on the ballot.

City Leaders received an invitation via email to help the City of San Cristobal celebrate its 485th anniversary. Due to the number of meetings planned in March, City Leaders will not be able to attend this celebration. Mayor Weitkunat will reply by letter.

Assistant City Manager Williams showed pictures of proposed signage that would identify City buildings and facilities. Changes to the Land Use Code will be required to exempt the City from size restrictions currently in place.

Meeting adjourned at 11:45 a.m.