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MEMORANDUM

DATE: February 11, 2013
TO: Mayor and Councilmembers
FROM: Wanda Nelson, City Clerk 
RE: Leadership Planning Team Meeting

Mayor Karen Weitkunat, Mayor Pro Tem Kelly Ohlson, City Manager Darin Atteberry, Deputy City Manager Diane Jones, Assistant City Manager Wendy Williams, City Attorney Steve Roy, and City Clerk Wanda Nelson met on Monday, February 11, 2013, and the following summarizes the discussions that began at 12:32 p.m.

February 12 Adjourned Meeting

The first item for Council's consideration is an ordinance addressing cardboard disposal and recycling. Staff clarified that this ordinance does impact residential, commercial, and industrial customers. This will be clarified in the "Whereas" clauses on second reading. Staff is asked to address how the new integrated recycling center would impact the reduction of cardboard waste.

The second item for discussion is the Planned Development Overlay District Pilot (PDOD). This is a pilot project designed to provide contextual land use and design flexibility for infill development and redevelopment project. The pilot would establish a six month application period allowing up to five application submittals. Staff has been asked to explain the reason East Mulberry is included in the Plan when it is outside the City limits.

Following the Adjourned Meeting, there will be a Work Session on Capital Improvement Expansion Fee Update and Eastside and Westside Neighborhoods Character Study.

February 19 Regular Meeting

A presentation will be planned for the 2012 Streets and Stormwater Site Development Initiatives in order for staff to outline the options regarding "Streetscape Standards." These Standards relate to the treatment of parkway strips, medians, intersections, roundabouts, and key gateway intersections.

The second reading of ordinances related to Animal Control will be considered by City Council. Staff clarified that, while a parcel would need to be identified in order for an owner to be issued a nuisance citation, the specific animal (such as a barking dog) would not have to be identified.

An administrative policy change is being recommended that would amend Art in Public Places (APP) project accounting. In 2012, an ordinance was adopted that approved the movement of APP projects from lapsing to non-lapsing capital project accounts to improve the accountability and transparency of APP project accounting. This ordinance appropriates all APP program funds from existing lapsing

accounts reserves as of December 31, 2012 to new non-lapsing capital projects accounts. This policy change is recommended by the Finance Committee.

Staff will be recommending adoption of two ordinances relating to the removal of signs. The first ordinance will address notification periods for, and disposal of, illegal signs in the right of way. The second ordinance extends the length of time allowed to remove elections signs from private property from four days after an election to five days after an election.

At the direction of Council, staff will be bringing forward two options regarding the banning of hydraulic fracturing. The first option is a Council-adopted ordinance that would amend the City Code to ban hydraulic fracturing. The second option is a resolution submitting to the voters a ballot measure to ban hydraulic fracturing. At the direction of the Leadership Team, a discussion on whether Natural Areas should be included in the ban will be held with Council at second reading, and therefore not included in the ordinance or resolution. Finally, a resolution will be considered that requests statutory authority to regulate oil and gas activities and supports the City of Longmont's litigation with the State of Colorado regarding oil and gas exploration and production.

Amendments to the Land Use Code pertaining to the implementation of the Eastside and Westside Neighborhoods Character Study will be considered. As noted earlier, this item will be discussed at a Work Session on February 12.

On February 19, Council will consider a resolution adopting the Student Housing Action Plan (SHAP). Staff is asked to explain in the AIS what will be coming forward at the March 5 Regular Meeting.

Six Month Calendar

Since Monday, February 18 is a City-recognized holiday, the Leadership Planning Team meeting will be held at 7:30 a.m. on February 19.

City Manager Atteberry stated that two special meetings may be needed in March to address important issues that may come before Council.

The item related to Urban Agriculture has been postponed and will be listed as "unscheduled."

For the March 5 Regular Meeting, staff has been asked to combine the Staff Report on Water Supply Management with the presentation on the Water Supply Shortage Response Plan.

Several members of Council will be attending the National League of Cities conference and therefore unable to attend the Council meeting on March 12. City Clerk Nelson will send an email to all Councilmembers asking that they submit comments, concerns, or questions regarding the two items on the agenda that they want to make sure are addressed as part of the discussion: Exterior Property Maintenance Code Amendments, and West Nile Virus Management Policy and Response Plan Review.

Staff is asked to confirm that the Business Assistance Policy and Procedures item on March 19 will be adopted in the form of a resolution that can be acted on and possibly completed that evening (instead of an ordinance that requires two readings).

Staff will be presenting two options for a downtown parking entity on March 19: a Parking Advisory Committee, and an Ad Hoc Committee. Staff is also asked to include the preferences of the DDA and the DBA in their presentation.

City Manager Atteberry reported that items related to historic preservation will be coming to Council after more work is completed by staff.

Other Discussion Items

City Manager Atteberry noted the City received its eighth Stephen H. Hart award in recognition for its restoration efforts of Downtown's Coca-Cola sign. Councilmember Troxell attended the ceremony and received the plaque on the City's behalf.

Staff is asked to be cognizant of the community's reaction to the upcoming closure of Prospect for the work being done on the Mason BRT. The closure could be as long as six weeks.

Mayor Pro Tem Ohlson would like a brief conversation with staff to better understand the leasing and financial arrangements for occupants of the Carnegie Building.

In the form of a SAR, staff is asked to provide an update on the status of the wetlands that were to be preserved and developed in conjunction with the King Soopers project on North College. Specifically, staff is asked to report how the issues that were reported last year are being addressed, in what manner are these costs being tracked and recovered, and provide a report on the monitoring plan.

Meeting adjourned at 2:58 p.m.