



Planning, Development, and Transportation
Community Development & Neighborhood Services
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Fort Collins, CO 80522
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fcgov.com/nbs

Building Code Correction

Date: 9/3/2020

**Property Owner/
Contractor / HOA** MARLENE KAYE WHITTAKER

Address: 3133 SWALLOW BEND
FORT COLLINS, COLORADO 80525

Reference Address: 3133 SWALLOW BEND, FORT COLLINS, CO.

This letter is to inform you that the above referenced property is in violation of the following sections of the International Codes as adopted by the City of Fort Collins:

The 2018 International Residential Code Section R105.1, and amendments adopted by the City of Fort Collins regarding the change of occupancy from a single family to a duplex without permits in place prior to the change of occupancy. The microwaves seen in the listing pictures make the residence a duplex according to Zoning regulations. Permits must now be obtained by the date listed below in order to avoid fees being assessed. There may also be development fees assessed. The other option is to remove the microwaves and verify by inspection. If the microwaves are removed the violation goes away.

These Code violations shall be corrected by: 10/3/2020

If you can not comply within the time limit specified, please contact this office and explain any mitigating circumstances.

Respectfully,

A handwritten signature in black ink, appearing to read "Samuel W. Hancock".

Samuel W. Hancock
City of Fort Collins
Lead Building Inspector
1-970-416-2348
shancock@fcgov.com

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