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3401
S. College

January 13, 1984

Mr. Felix Lee
Mr. Roy Allen
Building Inspection Department
City of Ft. Collins
300 LaPorte Avenue
Ft. Collins, CO. 80521

Dear Felix and Roy:

Attached is a copy of the way I've handled the Markley Motors remodeling project we discussed earlier this week. As we agreed during that discussion, the south hallway into the conference room will become a part of the new office at the center of the south mezzanine wall. Additionally, that new office will project 4' into what is now the conference room, thereby reducing the total area of that assembly room by approximately 64 square feet.

Thank you for your assistance on these plans.

With best regards,


Peggy S. Ratliffe
Gene Frink Designers

PSR/ida
enclosure

c.c. Gene Markley
Doug Markley

Based on the fact that the ~~off~~ conference room will be reduced in occ. load by 4 persons and no net gain in occupants on the 2nd story will result, the "new office" area as shown on the attached plan is approved. @jes 1/13/84