



October 20, 1988

James O'Hagan
May D&F
16th at Tremont
Denver, CO 80202

RE: May D&F, Ft. Collins

Dear Jim:

On October 20, 1988, I met with Dan Young, the Fort Collins Building Department Inspection Supervisor, to discuss the phased moves necessary for completion of the May D&F building addition and remodel.

Dan was well aware of the necessity of occupying each area as it is completed. All the Building Department requires is to have each area inspected and the fire protection system in operation prior to occupying each area. Our contractor is also aware of these requirements and will comply with them.

Since the inspections have been taking place and the fire protection system is in operation and alarmed, I see no problem with occupying and merchandising the first area of the building addition.

The Fort Collins Building Department does not issue a Certificate of Occupancy on this type of project, as it was ~~issued for the original building.~~ At the completion of the total project, including the remodel and the final inspections, they will issue a Letter of Completion.

Yours truly,

Jack Stevens
Project Manager

cc: Norm Hess
Dan Young
Bob Reeve
Norm Gunderson