

CITY OF FORT COLLINS
LANDMARK PRESERVATION COMMISSION

APPLICATION FOR ADMINISTRATIVE REVIEW OF SIGN PROPOSAL

Applicant's Name: St. Luke's Thrift Shop (Eleonor Strouse)
Mailing Address: 227 Jefferson (ZIP CODE)
Phone Number: 484-8922
Property Owner: Margaret Strouse
Address of Proposed Sign: 227 Jefferson
Brief Description of Proposed Sign: Shield shape - 36 x 30
projecting sign, double faced, existing
from previous shop. Metal (white background)
Red/Black/Blue letters

SUBMITTAL CHECKLIST AND ACKNOWLEDGEMENT SIGNATURE
(To be completed for acceptance of sign proposal application)

All sign proposals must contain sufficient information for adequate review and documentation. Please check each of the following information requirements as it applies to your sign proposal:

Check box
if completed

Existing Sign - Photograph submitted

Three (3) copies of a scaled drawing or technical graphic which specifies the exact details of the proposed sign. This scaled drawing should be 8 1/2" X 11" to 24" X 36" in size, and must include the following information:

ALL DIMENSIONS OF THE OVERALL SIGN, including perimeter measurements, lettering, design and feature dimensions, and spacing and placement of lettering, design and features within the sign face;

ALL DIMENSIONS RELATING TO THE PLACEMENT OF THE SIGN ON THE BUILDING, including height from grade and measurements relating to architectural features such as doorways, windows, and trim. This information may be submitted as a separate drawing, or as a photograph showing the placement of the sign on the building (with all applicable dimensions).