

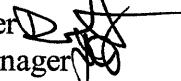



Advance Planning
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February 24, 2010

Memorandum

TO: Mayor Hutchinson and City Councilmembers

TH: Darin Atteberry, City Manager 
Diane Jones, Deputy City Manager 

FM: Joe Frank, Advance Planning Department Director 
Ken Waido, Chief Planner 

RE: Work Session Summary – February 23, 2010 - The Priority Affordable Housing Needs to be Addressed in the City of Fort Collins *2010-2014 Affordable Housing Strategic Plan.*

Work Session Participants:

Diane Jones, Deputy City Manager
Joe Frank, Advance Planning Department Director
Ken Waido, Chief Planner
Megan Bolin, City Planner

Direction Sought/Question to be Answered:

Does the City Council have any questions or comments regarding the proposed order of priority affordable housing needs?

Key Discussion Points:

A new *2010-2014 Affordable Housing Strategic Plan* is being developed by staff with the assistance of a subcommittee composed of members from the Affordable Housing Board and the Community Development Block Grant (CDBG) Commission.

The strategic plan replaces the *2004 Priority Affordable Housing Needs and Strategies* report and will establish new goals, policies, objectives, and implementation strategies for the City's affordable housing programs for the next five years.

The plan identifies the most critical affordable housing needs and establishes funding priorities to help guide decisions regarding the allocation of City financial resources through the competitive process.



The draft strategic plan prioritizes the affordable housing needs of the city and establishes goals for the five-year period of 2010-2014. The four needs, in order of importance, are:

- 1) Increase the inventory of affordable rental housing.
- 2) Preserve affordable housing units.
- 3) Increase housing and facilities for people with special needs.
- 4) Provide financial assistance for first-time homebuyers.

Council's Direction:

The City Council indicated general support for the priorities of the strategic plan.

Next Steps:

- A draft strategic plan will be completed by the end of March and will be available for public review.
- The public review and comment period will last the month of April.
- On May 11, the Council will conduct another work session on the *2010-2014 Affordable Housing Strategic Plan*'s goals, policies, objectives, and implementation actions.
- In June, the Council will be asked to consider formal adoption of the *2010-2014 Affordable Housing Strategic Plan*.



Planning, Development & Transportation


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Memorandum

Date: February 25, 2010

To: Mayor and City Councilmembers

Through: Darin Atteberry, City Manager 
Diane Jones, Deputy City Manager

From: Helen Migchelbrink, City Engineer

Re: Work Session Summary – February 23, 2010 – Mason BRT Update

A Council Work Session was held on February 23, 2010 to discuss the progress of the Mason Corridor Bus Rapid Transit (BRT) project. The following Council members were present: Mayor Doug Hutchinson, Mayor Pro Tem Kelly Ohlson, Ben Manvel, Lisa Poppaw, Aislinn Kottwitz, and David Roy. The following staff members were present: Darin Atteberry, Diane Jones, Jon Haukaas, Helen Migchelbrink, Ellen Martin, Marlys Sittner, and Kurt Ravenschlag. Consultants included Stephen McQuilken, AECOM, Dwight Schock, Baker Engineering, and Robert Tulley, Art in Public Places artist.

Major Discussion Items

The milestones of the project were presented to Council along with an update on design, construction, and operation of the BRT. Council had questions concerning negotiations with the BNSF Railroad and the Federal Emergency Management Agency (FEMA) regarding the flood plain at Spring Creek. Station design was a major topic and questions included the origin of the Bay Farm station name, location of downtown stations relative to intersections, bus access at center platform stations, and urban design features such as art, advertisements, and sustainable design. Funding discussions addressed the use of Federal funds, local match, and estimated operations and maintenance costs.

Next Steps

Outreach with project stakeholders including Colorado State University, boards and commissions, and civic and business groups will continue as design progresses. Reports will be submitted to Council at key milestones and an update will be provided at the May 25th Council Work Session. A public open house is planned for late May. A Federal Transit Administration grant agreement is anticipated in 2011. Pending successful railroad negotiations and the resolution of the flood plain issues at Spring Creek, construction would occur over an 18 month period during 2011 and 2012, with transit service beginning late 2012.


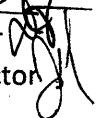
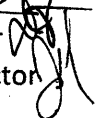



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MEMORANDUM

DT: February 26, 2010

TO: Mayor and City Council members

TH: Darin Atteberry, City Manager 
Diane Jones, Deputy City Manager 
Joe Frank, Advance Planning Director 

FM: Megan Bolin, City Planner 

RE: February 23, 2010 Work Session Summary – Single Family Design Standards for the East and West Side Neighborhoods

Staff presented an overview of the issue regarding the compatibility of new single family construction, or “pop-ups” and “scrape-offs” occurring in Fort Collins’ East and West Side Neighborhoods. Advance Planning will manage the project to study the issue with neighborhood outreach, and determine if additional design standards are necessary. Specific questions asked of Council included:

1. Does Council support staff proceeding with the project at this time?
2. Does Council support the proposed project scope and process as outlined?
3. Are there other issues not identified that Council would like staff to address?

There was a consensus of support with regard to the first question, and staff will proceed with the project and return for a second work session in August. The following suggestions were made to improve the process, including:

- Increase the number of owner-occupied property owners serving on the Citizen Advisory Committee (CAC) from two to six (three from the East and three from the West).
- The real estate/design members of the CAC, to the extent practical, should also be residents of the East and West Side Neighborhoods.
- Address how historic preservation interacts with compatibility issues.

Council also asked that specific data be developed as part of the study, including:

- What was the condition or historic significance of the buildings that have been recently lost to demolition?
- How many buildings remain which could be threatened by demolition?

- Compare the square footage of the recently demolished buildings with those that have replaced them.
- Try to give a “grade” to the buildings that have been recently constructed as a result of demolition in the neighborhoods – how compatible are they?
 - How does the new construction compare to proposed regulations?

Council also asked for an update regarding the City’s previously adopted Solar Access Plan. Staff will assemble the information and respond with a follow-up memo.