



**Administrative Services**  
**Purchasing Division**

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April 10, 2006

Roger Sorenson  
R & D Vending  
2300 Silver Trails  
Fort Collins, CO 80526

Re: Renewal, RFP# P886-Vending Machine Services at EPIC & Mulberry Pool

Dear Mr. Sorenson:

The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions, with the proposed additional terms listed below. The term will be extended for one (1) additional year, from April 17, 2006 through April 16, 2007.

Proposed Additional Terms:

**ARTICLE 1-Concession Space; under Section 1.1-Definition of Concession Space**

ADD Subsection 1.1.4  
215 North Mason Street Building: Break room on 2<sup>nd</sup> floor located on the west side.

ADD Subsection 1.1.5  
Downtown Transit Center (DTC): North wall of the lobby at 250 N. Mason Street.

**ARTICLE 6-Fee for Conducting Business; under Section 6.1-Concession Fee**

ADD: Subsection 6.1.4  
For vending operations at 215 North Mason Street, the Concessionaire shall pay to the City an amount equal to zero percent (0%) of its gross revenues.

ADD: Subsection 6.1.5  
For vending operations the DTC at 250 North Mason Street, the Concessionaire shall pay to the City an amount equal to twenty-two percent (22%) of its gross revenues.

**ARTICLE 6-Fee for Conducting Business; under Section 6.5-Method of Payment**

ADD: Subsection 6.5.1  
Separate concession fee check for machines located at DTC shall be mailed or personally delivered to the City of Fort Collins Transfort, 6570 Portner Road, Attention: Sue Griffith.



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**EXHIBIT "A"- Vending Machine & Game Requirements**

**ADD: Section 4.0 For 215 North Mason Street**

**SubSection 4.1**

One (1) Snack/Candy Machine - Machine shall have a minimum of thirty-two (32) selections to handle a variety of snacks and candy items. For example: corn chips, nacho cheese chips, cracker jacks, cheese/peanut butter crackers, M&M's, plain and peanut, Hershey Candy Bars, red licorice, peanut rolls, Skittles, etc.

**SubSection 4.2**

One (1) Soda Machine – Machine shall have a minimum of nine (9) different Pepsi and Coca-Cola products.

**ADD: Section 5.0 For Downtown Transit Center (DTC)**

**SubSection 5.1**

One (1) Snack/Candy Machine - Machine shall have a minimum of thirty-two (32) selections to handle a variety of snacks and candy items. For example: corn chips, nacho cheese chips, cracker jacks, cheese/peanut butter crackers, M&M's, plain and peanut, Hershey Candy Bars, red licorice, peanut rolls, Skittles, etc.

**SubSection 5.2**

One (1) Beverage Machine – Machine shall have a minimum of nine (9) different Pepsi and Coca-Cola products.

**SubSection 5.3**

One (1) Dollar Bill Changer (separate unit) - Changer shall be in addition to any other machines that have this capacity.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return it to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 85022, within the next fifteen days. If not, we ask that you send us a written notice stating that you do not wish to renew the agreement and state the reason for non-renewal.

If you have any questions regarding this matter, please contact David M. Carey, CPPB, Buyer at (970) 416-2191

Sincerely,

  
James B. O'Neill II, CPPO, FNIGP  
Director of Purchasing and Risk Management



**Administrative Services**  
**Purchasing Division**

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Renewal Acceptance: RFP# P886-Vending Machine Services

  
Signature

4-13-06  
Date

(Please indicate your desire to renew RFP# P886 by signing this letter and returning it, with a current copy of insurance forms, to Purchasing Division within the next fifteen days.)

JBO:dmc

*Thanks!  
Dane  
I appreciate the continued  
opportunity to service the account  
for you! Hope we have met all your  
expectations completely.  
P-*