



Administrative Services

Purchasing Division

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March 30, 2005

Linden Press, Inc.  
223 S. Howes St.  
Ft. Collins, CO 80521


Attn: Susie Cannon

Re: P-971 Entrance Signs For Natural Areas

I have enclosed 3 copies of documents regarding the above captioned matter. Please sign the three (3) copies of the agreement, and return all copies to me, along with a current copy of your insurance. After the signatures have been obtained, a copy of the agreement will be sent to you.

Please contact John Stephen, CPPB, Senior Buyer, at 970-221-6777 if you have questions.

Sincerely,

  
James B. O'Neill II, CPPO, FNIGP  
Director of Purchasing and Risk Management

enc

JBO/jbe