



Administrative Services
Purchasing Division

July 13, 2004

Mr. Weston Router
CFG Concessions
401 Skysail Lane
Fort Collins, CO 80525

RE: P890-Downtown Concessionaire Agreement

Dear Mr. Router:

This letter is being sent as written confirmation of your request to modify, effective immediately, the above referenced Agreement eliminating day use of Site #11 – Public ROW, NE Corner of Walnut and Linden.

If you have any questions regarding this matter, please contact David Carey, C.P.M., Buyer, at (970) 416-2191.

Sincerely,

James B. O'Neill, II, CPPO, FNIGP
Director of Purchasing and Risk Management

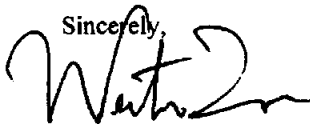
cc: Linda Samuelson

CFG Concessions
Cheap, Fast & Good

July 2, 2004

This letter is to request that CFG Concession's concession agreement be modified to remove daytime use of site #11. This site is infrequently used and we want to put it back into the pool of available sites so that other vendors may have the opportunity to make better use of it. We want to continue nighttime use of site #11 between the hours of 10pm-4am. We have built a thriving nighttime vending business at site #11 over the past 13 months and I am very grateful to the City of Fort Collins for having provided me with such a wonderful opportunity. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Weston Router", written in a cursive style.

Weston Router