

**Administrative Services**

**Purchasing Division**

**CITY OF FORT COLLINS**

**INVITATION TO BID**

**BID #5897**

**UTILITIES WATER METERS: 1-1/2" AND 2"**

**BID OPENING: FRIDAY JANUARY 28, 2005, 3:00P.M. (Our Clock)**

Sealed bids will be received and publicly opened at the office of the Director Of Purchasing and Risk Management, PO Box 580, 215 North Mason St., 2nd floor, Fort Collins, Colorado 80522, at the time and date noted on the bid proposal and/or contract documents. If delivered, they are to be sent to 215 North Mason Street, 2<sup>nd</sup> Floor, Fort Collins, Colorado 80524. If mailed, the address is P.O. Box 580, Fort Collins, 80522-0580.

**Bids must be received at the Purchasing Office prior to 3:00p.m. (Our Clock), JANUARY 28, 2005.**

**A copy of the Bid may be obtained as follows:**

1. Download the Bid from the Purchasing Webpage, Current Bids page, at: [www.fcgov.com/purchasing](http://www.fcgov.com/purchasing).
2. Come by Purchasing at 215 North Mason St., 2nd floor, Fort Collins, and request a copy of the Bid.

**Special Instructions**

All bids must be properly signed by an authorized representative of the company with the legal capacity to bind the company to the agreement. Bids may be withdrawn up to the date and hour set for closing. Once bids have been accepted by the City and closing has occurred, failure to enter into contract or honor the purchase order will be cause for removal of supplier's name from the City of Fort Collins' bidders list for a period of twelve months from the date of the opening. The City may also pursue any remedies available at law or in equity. Bid prices must be held firm for a period of forty-five (45) days after bid openings.

Submission of a bid is deemed as acceptance of all terms, conditions and specifications contained in the City's specifications initially provided to the bidder. Any proposed modification must be accepted in writing by the City prior to award of the bid.

Only bids properly received by the Purchasing Office will be accepted. All bids should be clearly identified by the bid number and bid name contained in the bid proposal.

No proposal will be accepted from, or any purchase order awarded, to any person, firm or corporation in default on any obligation to the City.

Bids must be furnished exclusive of any federal excise tax, wherever applicable.

Bidders must be properly licensed and secure necessary permits wherever applicable.

Bidders not responding to this bid will be removed from our automated vendor listing for the subject commodities.

The City may elect where applicable, to award bids on an individual item/group basis or on a total bid basis, whichever is most beneficial to the City. The City reserves the right to accept or reject any and all bids, and to waive any irregularities or informalities.

Sales prohibited/conflict of interest: no officer, employee, or member of City Council, shall have a financial interest in the sale to the City of any real or personal property, equipment, material, supplies or services where such officer or employee exercises directly or indirectly any decision-making authority concerning such sale or any supervisory authority over the services to be rendered. This rule also applies to subcontracts with the City. Soliciting or accepting any gift, gratuity, favor, entertainment, kickback or any items of monetary value from any person who has or is seeking to do business with the City of Fort Collins is prohibited.


Freight terms: unless otherwise noted, all freight is F.O.B. Destination, Freight Prepaid. All freight charges must be included in prices submitted on proposal.

Discounts: any discounts allowed for prompt payment, etc., must be reflected in bid figures and not entered as separate pricing on the proposal form.

Purchasing restrictions: your authorized signature of this bid assures your firm's compliance with the City's purchasing restrictions. A copy of the resolutions are available for review in the Purchasing Office or the City Clerk's Office. Request Resolution 91-121 for cement restrictions.

Collusive or sham bids: any bid deemed to be collusive or a sham bid will be rejected and reported to authorities as such. Your authorized signature of this bid assures that such bid is genuine and is not a collusive or sham bid.

Bid results: for information regarding results for individual bids send a self-addressed, self-stamped envelope and a bid tally will be mailed to you. Bid results will be posted in our office 7 days after the bid opening.

  
James B. O'Neill II, CPPO, FNIGP  
Director of Purchasing and Risk Management

BID PROPOSAL

**BID #5897**

**UTILITIES WATER METERS: 1-1/2" AND 2"**

**BID OPENING: FRIDAY JANUARY 28, 2005, 3:00p.m. (OUR CLOCK)**

WE HEREBY ENTER OUR BID FOR THE CITY OF FORT COLLINS' REQUIREMENTS FOR **UTILITIES 1-1/2" AND 2" WATER METERS** PER THE BID INVITATION AND ANY REFERENCED SPECIFICATIONS:

The City of Fort Collins is requesting bids using the following **BIDDING GUIDELINES**:

- 1) Bidder is to fill in the Unit Price for each item, and multiply it out by the Quantity Requested, to fill in the Extended Cost. ***The City of Fort Collins reserves the right to award items by Total Bid, by Line Item, or by Product Type &/or Group.***
- 2) All items bid must include freight F.O.B. Destination, Freight Prepaid. All freight charges must be included in prices submitted on proposal. Any discount allowed by Vendor for prompt payment, etc. must be reflected in the Per Unit Bid Price.
- 3) Lead Time (after Receipt of Order) must be included for each item bid. ***Please indicate fastest available delivery date on your bid response; The City of Fort Collins reserves the right to include delivery time as an award criteria for this bid.***
- 4) ***Only Specified Brands are acceptable. Vendors responding must be Factory-Authorized Distributors for the Northern Colorado Region, for all Makes and Models they bid on.*** The City of Fort Collins will be the final judge as to whether the items submitted meet the stated specifications.

**If you have any questions please contact Ed Bonnette, C.P.M., CPPB, Buyer, at 970-416-2247.**

**PLEASE GO TO [www.fcgov.com/purchasing](http://www.fcgov.com/purchasing) TO REGISTER IN OUR E-PROCUREMENT SYSTEM FOR FUTURE BID OPPORTUNITIES! BE SURE TO SELECT ALL APPROPRIATE COMMODITY CODES!**

<b>Bid #5897 Utilities 1-1/2" and 2" Water Meters Bid Sheet</b>					
<b>QTY</b>	<b>DESCRIPTION</b>	<b>MFR' S #</b>	<b>UNIT PRICE</b>	<b>EXTENDED PRICE</b>	<b>LEAD TIME</b>
60	METER 1-1/2" (13" LONG), CITY OF FORT COLLINS #0608-5473, BRONZE MAIN CASE, 8 DIGIT SERIAL NUMBER STAMPED IN CASE. PLASTIC DISC CHAMBER, POTTED ENCODER REGISTER WITH REGISTER COVER AND PIT LID MOUNT TOUCH PAD WITH 25 FEET OF WIRE BETWEEN REGISTER AND TOUCH PAD, 8 TO 10 DIGIT PRE-PROGRAMMED UNIQUE ENCODER REGISTER NUMBER, MEASURING IN U.S. GALLONS WITH 6 NUMERAL WHEEL REGISTRATION, OVAL FLANGED ENDS WITHOUT COMPANION FLANGES, METERS SHALL MEET THE ESTABLISHED ANSI/NSF 61-2001 FOR MECHANICAL DEVICES, SECTION 8. METERS SHALL BEAR THE NSF 61 CERTIFICATION MARK. (REGISTER PINS NOT INSTALLED ON NEPTUNES.)	<p><i>Please circle the Make and Model you are bidding on. Bid must be for one or the other, No Substitutes!</i></p> <p><b>Neptune T-10</b></p> <p><b>Badger Model 120</b></p>			

<b>Bid #5897 Utilities 1-1/2" and 2" Water Meters Bid Sheet</b>					
<b>QTY</b>	<b>DESCRIPTION</b>	<b>MFR' S #</b>	<b>UNIT PRICE</b>	<b>EXTENDED PRICE</b>	<b>LEAD TIME</b>
	ACCEPTABLE METER MANUFACTURERS: BADGER MODEL 120, NEPTUNE T-10 (NO SUBSTITUTES)				
<b>60</b>	METER 1 1/2" (13" LONG), CITY OF FORT COLLINS #0608-5476, BRONZE MAIN CASE, 8 DIGIT SERIAL NUMBER STAMPED IN CASE. PLASTIC DISC CHAMBER, ENCODER REGISTER WITH REGISTER COVER, WALL MOUNT TOUCH PAD, 8 TO 10 DIGIT PRE-PROGRAMMED UNIQUE ENCODER REGISTER NUMBER, MEASURING IN U.S. GALLONS WITH 6 NUMERAL WHEEL REGISTRATION, OVAL FLANGED ENDS WITHOUT COMPANION FLANGES, METERS SHALL MEET THE ESTABLISHED ANSI/NSF 61-2001 FOR MECHANICAL DEVICES, SECTION 8. METERS SHALL BEAR THE NSF 61 CERTIFICATION MARK. (REGISTER PINS NOT INSTALLED ON NEPTUNES.)	<i>Please circle the Make and Model you are bidding on. Bid must be for one or the other, No Substitutes!</i>  <b>Neptune T-10</b>  <b>Badger Model 120</b>			

<b>Bid #5897 Utilities 1-1/2" and 2" Water Meters Bid Sheet</b>					
<b>QTY</b>	<b>DESCRIPTION</b>	<b>MFR' S #</b>	<b>UNIT PRICE</b>	<b>EXTENDED PRICE</b>	<b>LEAD TIME</b>
	ACCEPTABLE METER MANUFACTURERS: BADGER MODEL 120, NEPTUNE T-10 (NO SUBSTITUTES)				
30	METER 1 1/2", CITY OF FORT COLLINS #0608-5479, TURBO WITH BRONZE STRAINER (13" LONG) BRONZE MAIN CASE, 8 DIGIT SERIAL NUMBER STAMPED IN CASE. POTTED ENCODER REGISTER WITH REGISTER COVER AND PIT LID MOUNT TOUCH PAD WITH 25 FEET OF WIRE BETWEEN REGISTER AND TOUCH PAD, 8 TO 10 DIGIT PRE-PROGRAMMED UNIQUE ENCODER REGISTER NUMBER, MEASURING IN U.S. GALLONS WITH 6 NUMERAL WHEEL REGISTRATION, OVAL FLANGED ENDS WITHOUT COMPANION FLANGES, METERS SHALL MEET THE	<i>Please circle the Make and Model you are bidding on. Bid must be for one or the other, No Substitutes!</i>  Neptune HP Turbine  Badger Recordall Turbo 160			

<b>Bid #5897 Utilities 1-1/2" and 2" Water Meters Bid Sheet</b>					
<b>QTY</b>	<b>DESCRIPTION</b>	<b>MFR' S #</b>	<b>UNIT PRICE</b>	<b>EXTENDED PRICE</b>	<b>LEAD TIME</b>
	ESTABLISHED ANSI/NSF 61-2001 FOR MECHANICAL DEVICES, SECTION 8. METERS SHALL BEAR THE NSF 61 CERTIFICATION MARK. (REGISTER PINS NOT INSTALLED ON NEPTUNES.) ACCEPTABLE METER MANUFACTURERS: BADGER RECORDALL TURBO 160, NEPTUNE HP TURBINE (NO SUBSTITUTES)				
60	METER 2" (17" LONG), CITY OF FORT COLLINS #0608-5481, BRONZE MAIN CASE, 8 DIGIT SERIAL NUMBER STAMPED IN CASE. PLASTIC DISC CHAMBER, POTTED ENCODER REGISTER WITH REGISTER COVER AND PIT LID MOUNT TOUCH PAD WITH 25 FEET OF WIRE BETWEEN REGISTER AND TOUCH PAD, 8 TO 10 DIGIT PRE-PROGRAMMED UNIQUE ENCODER REGISTER NUMBER, MEASURING IN U.S. GALLONS WITH 6	<p><i>Please circle the Make and Model you are bidding on. Bid must be for one or the other, No Substitutes!</i></p> <p><b>Neptune T-10</b></p> <p><b>Badger Model 170</b></p>			

Bid #5897 Utilities 1-1/2" and 2" Water Meters Bid Sheet					
QTY	DESCRIPTION	MFR' S #	UNIT PRICE	EXTENDED PRICE	LEAD TIME
	NUMERAL WHEEL REGISTRATION, OVAL FLANGED ENDS WITHOUT COMPANION FLANGES, METERS SHALL MEET THE ESTABLISHED ANSI/NSF 61-2001 FOR MECHANICAL DEVICES, SECTION 8. METERS SHALL BEAR THE NSF 61 CERTIFICATION MARK. (REGISTER PINS NOT INSTALLED ON NEPTUNES.) ACCEPTABLE METER MANUFACTURERS: BADGER MODEL 170, NEPTUNE T-10 (NO SUBSTITUTES)				
60	METER 2" (17" LONG), CITY OF FORT COLLINS #0608-5484, BRONZE MAIN CASE, 8 DIGIT SERIAL NUMBER STAMPED IN CASE. PLASTIC DISC CHAMBER, WALL MOUNT TOUCH PAD, 8 TO 10 DIGIT PRE-PROGRAMMED UNIQUE ENCODER	<p><i>Please circle the Make and Model you are bidding on. Bid must be for one or the other, No Substitutes!</i></p> <p><b>Neptune T-10</b></p> <p><b>Badger Model 170</b></p>			



<b>Bid #5897 Utilities 1-1/2" and 2" Water Meters Bid Sheet</b>					
<b>QTY</b>	<b>DESCRIPTION</b>	<b>MFR' S #</b>	<b>UNIT PRICE</b>	<b>EXTENDED PRICE</b>	<b>LEAD TIME</b>
	REGISTER NUMBER, MEASURING IN U.S. GALLONS WITH 6 NUMERAL WHEEL REGISTRATION, OVAL FLANGED ENDS WITHOUT COMPANION FLANGES, METERS SHALL MEET THE ESTABLISHED ANSI/NSF 61-2001 FOR MECHANICAL DEVICES, SECTION 8. METERS SHALL BEAR THE NSF 61 CERTIFICATION MARK. (REGISTER PINS NOT INSTALLED ON NEPTUNES.) ACCEPTABLE METER MANUFACTURERS: BADGER MODEL 170, NEPTUNE T-10 (NO SUBSTITUTES)				
	<b>BID TOTAL, ALL ITEMS</b>			\$	

***The City of Fort Collins reserves the right to award this Bid by Total Bid, by Line Item, or by Product Type &/or Group. Items marked "Must Be, No Substitutes" must be the manufacturer and item indicated, to be considered. The City of Fort Collins will be the final judge as to whether or not items meet the stated specification.***

	<b>Bid #5897 Utilities 1-1/2" and 2" Water Meters Bid Sheet</b>				
<b>QTY</b>	<b>DESCRIPTION</b>	<b>MFR' S #</b>	<b>UNIT PRICE</b>	<b>EXTENDED PRICE</b>	<b>LEAD TIME</b>

**FIRM NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**BIDDER'S NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

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