



Administrative Services
Purchasing Division

p. 1 of 2

Post-it® Fax Note	7671	Date	12/4/03	Page	2
To	Dave Lee	From	Ed Bonnette		
Co./Dept	Admin	Co.	Fort Collins		
Phone #		Phone #	970-416-2247		
Fax #	402-593-1077	Fax #	970-221-6707		

Date: December 4, 2003
Ref #: Payment Assistance Program Tri-Fold
THIS IS A PRICE QUOTATION - NOT AN ORDER

Please supply pricing and delivery information, all items to be quoted FOB Fort Collins, Colorado, as requested below; and respond via FAX BY Monday 12:00 Noon December 8 to:

Ed Bonnette, C.P.M., CPIM, CPPB
(970) 221-6707

Any purchasing questions regarding this inquiry should be directed to Ed Bonnette, (970) 416-2247. Any technical questions regarding this inquiry should be directed to Shannon Turner, (970) 416-2254.

<u>QUANTITY:</u>	<u>DESCRIPTION:</u>
57,500 each	Payment Assistance Program Tri-Fold Stock: please bid both 60# White Cougar Opaque, and your similar house stock. Size: 6.75" x 12.25" folds to 6.75" x 3.42" File: digital file PC InDesign 2.0 Colors: 575 PMS and black 2/2 Bleeds: yes Bindery: has a built-in envelope that needs to be folded at the 10.25" mark and glued; also needs a vertical glue line. Shipping: 56,500 to deliver to: 1,000 to deliver to: First Class Direct Fort Collins Utilities 760 SE Frontage Road 700 Wood Street Fort Collins, CO 80524 Fort Collins, CO 80521 Attn: Shannon Turner

Cougar Stock Price ^{80#} \$ 0.1391 Ea. \$ 8000.00 Total

"House Stock" Price \$ 0.1127 Ea. \$ 6450.00 Total

This project is high priority and needs to be done ASAP. Please indicate your soonest possible delivery date; speed as well as price will be an award criteria for this bid!

Delivery: On working days

FROM : PRINTCO GRAPHICS
12/03/2003 11:43 FAX 4020801011
DEC-04-03 THU 04:50 PM

FAX NO. : 888 356 3721
CITY/FT COLLINS, PURCHAS FAX NO. 970 2216707

Dec. 08 2003 12:08PM P2
P. 02/02

p. 2 of 2



Administrative Services
Purchasing Division

Items being bid meet the above specifications without exception.
Yes No If not, please list exceptions, specifying paragraph reference number, on a separate sheet and attach to your bid.

Vendor Name: Printco Graphics
Address: 2531 W. 14th St. Rd - Greeley, CO
Telephone # 970-412-5555 FAX # 888-356-3721

Respondent Name: Dale W. Lee
(Please Print)

By: Dale W. Lee
(Signature)
Western States Sales Manager
Printco Graphics