

Administrative Services

Purchasing Division

March 5, 2001

Millar Elevator, Inc.  
8150 S. Akron St. #401  
Englewood, CO 80112


Re: Bid #5282 Elevator Maintenance & Repair

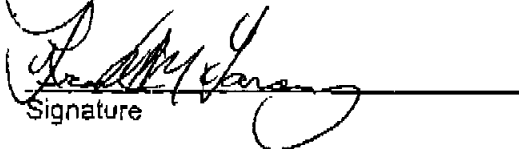
The City of Fort Collins has elected to renew Bid #5282 Elevator Maintenance & Repair for the City of Fort Collins with your firm. The terms and conditions of this renewal will be the same as stated in the original bid documents.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return along with a current copy of your insurance to the City of Fort Collins, Purchasing Division, 256 W. Mountain, Fort Collins, CO 80521, before March 20, 2001.

If this renewal is not acceptable with your firm, please send us a written notice stating that you do not wish to renew the bid. If you have any questions regarding this renewal, please contact John Stephen, CPPB, Buyer, at 970-221-6777.

Sincerely,

  
James B. O'Neill II, CPPO,  
Director of Purchasing and Risk Management

  
Signature

10-16-01  
Date

(Please indicate your desire to renew Bid #5282 by signing this letter and returning it with a current copy of insurance forms to Purchasing Division on or before March 20, 2001.)