

Administrative Services

Purchasing Division

CITY OF FORT COLLINS

INVITATION TO BID

FAX BID #5754

**PFA ENVIRONMENTAL SAFETY EQUIPMENT**

**BID OPENING: DECEMBER 10, 2002, 2:00P.M. (our clock)**

Sealed bids will be received and publicly opened at the office of the Director Of Purchasing and Risk Management, PO Box 580, 215 North Mason St., 2nd floor, Fort Collins, Colorado 80522, at the time and date noted on the bid proposal and/or contract documents. If delivered, they are to be sent to 215 North Mason Street, 2<sup>nd</sup> Floor, Fort Collins, Colorado 80524. If mailed, the address is P.O. Box 580, Fort Collins, 80522-0580.

**Bids must be received at the Purchasing Office prior to 2:00 p.m. (our clock), DECEMBER 10, 2002. BID RESPONSES MAY BE FAXED TO THE PURCHASING OFFICE AT 970-221-6707.**

**A copy of the Bid may be obtained as follows:**

1. Call the Purchasing Fax-line, 970-416-2033 and follow the verbal instruction to request document #25754. **(The bid number must be preceded by a 2 when using the Fax-line.)**
2. Download the Bid from the Purchasing Webpage, Current Bids page, at: [www.fcgov.com/purchasing](http://www.fcgov.com/purchasing).
3. Come by Purchasing at 215 North Mason St., 2nd floor., Fort Collins, and request a copy of the Bid.

**Special Instructions**

All bids must be properly signed by an authorized representative of the company with the legal capacity to bind the company to the agreement. Bids may be withdrawn up to the date and hour set for closing. Once bids have been accepted by the City and closing has occurred, failure to enter into contract or honor the purchase order will be cause for removal of supplier's name from the City of Fort Collins' bidders list for a period of twelve months from the date of the opening. The City may also pursue any remedies available at law or in equity. Bid prices must be held firm for a period of forty-five (45) days after bid openings.

Submission of a bid is deemed as acceptance of all terms, conditions and specifications contained in the City's specifications initially provided to the bidder. Any proposed modification must be accepted in writing by the City prior to award of the bid.

Only bids properly received by the Purchasing Office will be accepted. All bids should be clearly identified by the bid number and bid name contained in the bid proposal.

No proposal will be accepted from, or any purchase order awarded, to any person, firm or corporation in default on any obligation to the City.

Bids must be furnished exclusive of any federal excise tax, wherever applicable.

Bidders must be properly licensed and secure necessary permits wherever applicable.

Bidders not responding to this bid will be removed from our automated vendor listing for the subject commodities.

The City may elect where applicable, to award bids on an individual item/group basis or on a total bid basis, whichever is most beneficial to the City. The City reserves the right to accept or reject any and all bids, and to waive any irregularities or informalities.

Sales prohibited/conflict of interest: no officer, employee, or member of City Council, shall have a financial interest in the sale to the City of any real or personal property, equipment, material, supplies or services where such officer or employee exercises directly or indirectly any decision-making authority concerning such sale or any supervisory authority over the services to be rendered. This rule also applies to subcontracts with the City. Soliciting or accepting any gift, gratuity, favor, entertainment, kickback or any items of monetary value from any person who has or is seeking to do business with the City of Fort Collins is prohibited.


Freight terms: unless otherwise noted, all freight is F.O.B. Destination, Freight Prepaid. All freight charges must be included in prices submitted on proposal.

Discounts: any discounts allowed for prompt payment, etc., must be reflected in bid figures and not entered as separate pricing on the proposal form.

Purchasing restrictions: your authorized signature of this bid assures your firm's compliance with the City's purchasing restrictions. A copy of the resolutions are available for review in the Purchasing Office or the City Clerk's Office. Request Resolution 91-121 for cement restrictions.

Collusive or sham bids: any bid deemed to be collusive or a sham bid will be rejected and reported to authorities as such. Your authorized signature of this bid assures that such bid is genuine and is not a collusive or sham bid.

Bid results: for information regarding results for individual bids send a self-addressed, self-stamped envelope and a bid tally will be mailed to you. Bid results will be posted in our office 7 days after the bid opening.

  
James B. O'Neill II, CPPO, FNIGP  
Director of Purchasing and Risk Management

BID PROPOSAL

FAX BID #5754

PFA ENVIRONMENTAL SAFETY EQUIPMENT

BID OPENING: DECEMBER 10, 2002, 2:00p.m. (OUR CLOCK)

WE HEREBY ENTER OUR BID FOR THE CITY OF FORT COLLINS' REQUIREMENTS FOR POUFRE FIRE AUTHORITY **ENVIRONMENTAL SAFETY EQUIPMENT** PER THE BID INVITATION AND ANY REFERENCED SPECIFICATIONS:

The City of Fort Collins is requesting bids for Poudre Fire Authority equipment using the following **BIDDING GUIDELINES**:

- 1) The list will be awarded by Line Item. Bidder is to fill in the Unit Price for each item, and multiply it out by the Quantity Requested, to fill in the Extended Cost. ***The Poudre Fire Authority reserves the right to award items by Product Type or Group, if that is more advantageous to PFA.***
- 2) All items bid must include freight F.O.B. Destination, Freight Prepaid. All freight charges must be included in prices submitted on proposal.
- 3) Lead Time (after Receipt of Order) must be included for each item bid.
- 4) Please include the % Discount Off List Price for each item you are bidding.
- 5) Poudre Fire Authority has listed a Preferred Brand for most items listed on the bid. ***Note that the first nine items listed on the bid must be the item indicated, manufactured by Scott Equipment. No substitutes are acceptable! There are fourteen other items listed on the bid, where no substitutes are acceptable. These are equipment standards established for Poudre Fire Authority.*** On all other items, the bidder needs to submit items that meet the stated specifications. On those items, please include the manufacturer and model number you are bidding. The Poudre Fire Authority will be the final judge as to whether the items submitted meet the stated specifications.

**If you have any questions please contact Ed Bonnette, C.P.M., Buyer, at 970-416-2247.**

<b>Poudre Fire Authority Equipment Bid Sheet</b>						
<b>QTY</b>	<b>DESCRIPTION</b>	<b>PRODUCT NO</b>	<b>UNIT PRICE</b>	<b>EXTENDED</b>	<b>LEADTIME</b>	<b>% DISCOUNT OFF LIST</b>
5	Scott AV2000 face piece, small	AV2000				
40	Scott AV2000 face piece, Comfort Seal	AV2000				
40	Scott AV2000 face piece, X- Large	AV2000				
15	Scott AV2000 face piece, Standard	AV2000				
150	Scott AV2000 Voice Amplifier with Bracket	AV2000				
50	Scott Personal Air Purifying Respirator Kits (C420); <b>without face piece</b>	C420				
50	Scott PAPR Battery Packs					
150	Scott 40mm adapter (single canister)					
300	Scott MPC plus Canisters (cartridge filters)					

QTY	DESCRIPTION	PRODUCT NO	UNIT PRICE	EXTENDED	LEADTIME	% DISCOUNT OFF LIST
75	DuPont CP3 XL Taped Seams Level C Garments with hood, boots, flap*	<i>* Must Be, No Substitutes!</i>				
75	DuPont CP3 XXL Taped Seams Level C Garments with hood, boots, flap*	<i>* Must Be, No Substitutes!</i>				
50 pair	Nitrile Gloves Size 9, 13" Interior Sanitize Green, 14 mil	must meet stated specification				
50 pair	Nitrile Gloves Size 10, 13" Interior Sanitize Green, 14 mil	must meet stated specification				
50 pair	Nitrile Gloves Size 11, 13" Interior Sanitize Green, 14 mil	must meet stated specification				
20 rolls	Chemical Tape 2, yellow (Taping Level C Garments)	must meet stated specification				
150	Gear Bags, 19" x 24", zippered waterproofed duffel bags	must meet stated specification				
50	Latex Overboots (shoe boot covers), Large, 12" yellow, non-skid	must meet stated specification				

QTY	DESCRIPTION	PRODUCT NO	UNIT PRICE	EXTENDED	LEADTIME	% DISCOUNT OFF LIST
75	Latex Overboots (shoe boot covers), XLarge, 12" yellow, non-skid	must meet stated specification				
50	Latex Overboots (shoe boot covers), XXLarge, 12" yellow, non-skid	must meet stated specification				
150	EFT Easy Decon Personal Spray, must meet Sandia Labs specifications	EFT or equivalent; must meet stated specification				
20 gals	EFT Emergency Response Solution, must meet Sandia Labs specifications	EFT or equivalent; must meet stated specification				
10	Phase Change Cooling Vests*	<b>* Must Be, No Substitutes!</b>				
1	Drager CDS (Civil Defense Set) Kit for Domestic Preparedness*	<b>* Must Be, No Substitutes!</b>				
1	Drager CDS 1 test kit*	<b>* Must Be, No Substitutes!</b>				
1	Drager CDS 2 test kit*	<b>* Must Be, No Substitutes!</b>				

QTY	DESCRIPTION	PRODUCT NO	UNIT PRICE	EXTENDED	LEADTIME	% DISCOUNT OFF LIST
50	M256 Chemical Detection Kit	must meet stated specification				
25	M256 Trainer Kit	must meet stated specification				
<p><b><i>Poudre Fire Authority reserves the right to award this Bid by Line Item or by Product Type &amp;/or Group. Items marked "Must Be, No Substitutes" must be the manufacturer and item indicated, to be considered. Other items listed must meet the specifications indicated, to be considered. Poudre Fire Authority will be the final judge as to whether or not items meet the stated specification. On items proposed to meet a specification, please indicate the manufacturer and model number you are bidding.</i></b></p>						
FIRM NAME: _____			PHONE/FAX: _____			
ADDRESS: _____						
BIDDER'S NAME: _____			DATE: _____			
SIGNATURE: _____						