

Direct Mail Services

999 SOUTH JASON STREET DENVER, COLORADO 80223 (303)778-5959 FAX (303) 778-1653

City of Fort Collins Utilities Billing Department
BID #5726
Director Of Purchasing and Risk Management
215 N. Mason St. 2nd Floor
Fort Collins, CO 80524

Personal Note:

Thank you for the opportunity to submit our proposal for your Utilities Billing Envelopes. I feel very strongly about our ability to have your envelopes produced successfully and timely, with quality being of the utmost priority.

Specifications:

As outlined in BID #5726, City of Fort Collins Utilities Billing Envelopes.

Timeframe:

Please allow 3 weeks for production.

ITEM	QUANTITY	PRICE PER 1,000	TOTAL
#9 RETURN UTILITY ENVELOPE	600,000	\$15.86	\$9516
#10 IMPORTANT NOTICE ENVELOPES	100,000	\$16.14	\$1614
#10 PRESORTED RETURN SERVICE ENVELOPES	400,000	\$16.14	\$6456
#10 REGULAR SERVICE ENVELOPES	400,000	\$16.14	\$6456
GRAND TOTAL	1,500,000		

FIRM NAME: DIRECT MAIL SERVICES, INC.

ADDRESS: 999 SOUTH JASON ST.

CITY: DENVER STATE: CO

TELEPHONE: 303-778-5959 FAX: 303-778-1653

BID SUBMITTED BY: RHEA SPRINGER, PROJECT MANAGER

SIGNATURE: 

DATE: 8/19/2002