

CITY OF FORT COLLINS
 BID PROPOSAL
BID #5745
PRINTING – UTILITIES CALENDARS FOR 2003
BID OPENING: NOVEMBER 8, 2002, 2:00 p.m. (our clock)

WE HEREBY ENTER OUR BID FOR THE CITY OF FORT COLLINS' REQUIREMENTS FOR PRINTING – UTILITIES CALENDARS FOR 2003 PER THE BID INVITATION AND ANY REFERENCED SPECIFICATIONS:

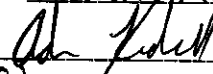
The City of Fort Collins Utilities Division is seeking bids from qualified vendors to provide the printing for the Utilities Calendars for 2003. All bids are to include graphic design/layout, typeset, and production costs.

PROGRAM REQUIREMENTS

1. Calendar stock: Cover to be Balboa Velvet 80# Cover. Inside to be Balboa Velvet 80# Text. All vendors must bid this stock; other stock can be proposed as "options". Utilities reserves the right to determine if optional stock proposed is the "equivalent" of 80# Balboa Velvet Cover And Text.
 Colors: 4/4
 Bleeds: Yes
 Bindery: Saddle Stitch
 File: Digital file PC InDesign 1.5
 Size: 17 x 11 – folds to final size 11 x 8.5
 File: InDesign 2.0 (file will be laid out on 11 x 17 format and will not be modified as a 11 x 8.5 file)
2. All prices are to be quoted as delivered to the City of Fort Collins Utilities in Fort Collins, Colorado.
3. At the option of the City, the Agreement may be extended for additional one year periods not to exceed four (4) additional one year periods. First year award will cover all printing done for the 2003 calendar. The successful vendor will be expected to sign the City's standard Service Agreement *without revision. Please review attached copy, before responding to this Bid.*
4. Please base bids on the following quantities:

BID FORM

ITEM	QUANTITY	PRICE PER 1,000	TOTAL
Utilities Calendar	2,500	\$ 1,790.00	\$4,475.00
Utilities Calendar	2,800	\$ 1,637.00	\$4,584.00
Utilities Calendar	3,000	\$ 1,552.00	\$4,656.00

FIRM NAME: Kendall Printing
(Please indicate: Corp., LLC, Partnership, DBA)
 ADDRESS: 3331 West 29th Street
 CITY: Greeley STATE/ZIP: CO 80631
 TELEPHONE: (970) 330-8895 FAX: (970) 330-1412
 BID SUBMITTED BY: Adam Kendall
 SIGNATURE: 
 DATE: 11/7/02

Kendall

PRINTING COMPANY 3331 West 29th Street • Greeley, CO 80631 • 970 330-8895 • 970 330-1412 FAX • 800 464-3538 WATS
An ISO 9002 Registered Company

November 7, 2002

James O'Neil
City of Ft. Collins Utilities
300 LaPorte
Fort Collins, CO 80521

Dear James,

Thank you for giving us the opportunity to quote on this project. Please review the following specifications to confirm that I have an accurate understanding of your desires. Any differences in specifications may result in a difference in the price. Please don't hesitate to call if you have any questions or if I may be of any assistance.

ORDER SPECIFICATIONS

TITLE / ESTIMATE#:	33153 / 2003 Utilities Calendar		
ART SUPPLIED:	Electronic Files-Mac format, trouble-free		
SIZE:	11 x 8 1/2		
PAGE COUNT:	24 pages + cover		
STOCK:	Text: 80# Balboa Velvet Book-white Cover: 73# Balboa Velvet Cover-white		
PROOF:	Digital color proof		
PRESS:	Text: prints 4 color process on 2 sides Cover: prints 4 color process on 2 sides		
BINDERY:	Saddle Stitch on 11" side		
PACKAGING:	Bulk		
SHIPPING TOLERANCES:	5% over 5% under (billing lot priced)		
DELIVERY ADDRESS:	TBD		
SCHEDULE:	TBD		
QUANTITY:	2500	2800	3000
PRICE:	\$4,475.00	\$4,584.00	\$4,656.00

I look forward to hearing from you.

Sincerely,
Adam Kendall

Quote is Valid for 60 Days

Acceptance of job depends upon credit approval. Prices and schedules are subject to change upon receipt and review of customer furnished electronic files and/or artwork. This quotation is subject to paper prices and availability in effect at the time of quote and is subject to adjustment at the time of the awarding of the project if beyond 60 days. Prices quoted do not include sales tax.