



Financial Services
Purchasing Division
215 N. Mason St. 2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707- fax
fcgov.com/purchasing

February 4, 2020

ALM2S
Attn: Bradley Massey
712 Whalers Way, Bldg B, Suite B100
Fort Collins, CO 80525

RE: Renewal, 8254 Park Architectural Services On-Call

Dear Mr. Massey:

The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions and the following:

- 1) The term will be extended for one (1) additional year, May 1, 2020 through April 30, 2021.

If the renewal is acceptable to your firm, please sign this letter in the space provided and **include a current copy of insurance certificate naming the City as an additional insured for General and Automotive Liability** within the next fifteen (15) days.



If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact Elliot Dale, Senior Buyer at (970) 221-6777 if you have any questions regarding this matter.

Sincerely,

DocuSigned by:

A9D0A054C8CB45D...
Gerry S. Paul
Director of Purchasing

DocuSigned by:

5A10B34C9A004BC...
Signature

2/5/2020
Date

(Please indicate your desire to renew 8254 by signing this letter and returning it to Purchasing Division within the next fifteen days.)

GSP:kr



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Brown & Brown Inc, 4532 Boardwalk Dr, Suite 200, Fort Collins, CO 80525, Karen E. Siwek, CPA. CONTACT NAME: Karen E. Siwek, CPA. PHONE: 970-482-7747. FAX: 970-484-4165. E-MAIL ADDRESS: ksiwek@bbcolorado.com. INSURER(S): Pinnacol Assurance Company, Westfield Insurance Company, Admiral Insurance Company.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liability, Workers Compensation and Employers' Liability, and Professional liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Park Architectural Services On-Call
City of Fort Collins, its officers, agents and employees shall be included as additional insured with respect to General Liability and Automobile Liability per policy forms and conditions on page 2. 30 Day Notice of Cancellation applies to General Liability and Automobile Liability.

CERTIFICATE HOLDER: CITYFC2, City of Fort Collins, PO Box 580, Fort Collins, CO 80522. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Karen E. Siwek, CPA.

NOTEPAD

alm2s
INSURED'S NAME

ALM2S-1
OP ID: B3

PAGE 2
Date 03/26/2019

When required by written contract the following applies:

Blanket Additional Insured BP 0451
Primary and Non-Contributory BP 1488
Blanket Waiver of Subrogation BP 0497
Additional Insured - State or Governmental Agency or Subdivision or
Political Subdivision - Permits or Authorization Relating to Premises
BP 0407
Blanket Additional Insured - Owners, Lessees or Contractors with
Additional Insured Requirements for Parties in Construction Contract -
BP 0451

Automobile -
Blanket Additional Insured CA 7078
Blanket Waiver of Subrogation CA 0444

Umbrella - Following Form

Workers Compensation - Blanket Waiver of Subrogation 359-B