

**AMENDMENT #1
GRANT AGREEMENT BETWEEN THE CITY OF FORT COLLINS
AND INNOSPHERE**

This First Amendment (Amendment #1) is entered into by and between the CITY OF FORT COLLINS (the "City") and the INNOSPHERE (the "Recipient").

WHEREAS, the Recipient and the City entered into an Agreement effective April 9, 2018 (the "Agreement"); and

WHEREAS, Recipient and the City desire to amend the Agreement to incorporate additional Work and grant funds.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual promises herein contained, the parties agree as follows:

1. Exhibit A, Scope of Work, is amended to include the additional services described in the attached Exhibit A-1, consisting of one (1) page.
2. Exhibit B, Project Budget is amended to include the additional funds as described in the attached Exhibit B-1, consisting of one (1) page.
3. Paragraphs 3 and 5, on page 3 of the Agreement, are hereby amended to revise the Project completion date and receipt submittal date to **December 15, 2019**.
4. Paragraph 4, on page 3 of the Agreement, is hereby amended to add a second midyear written evaluation deadline of the Project for work completed in 2019 that the Recipient must provide the City by no later than August 31, 2019.
5. Paragraph 14, on page 4 of the Agreement, is hereby amended to add the payment schedule for the additional services as follows: two payments of \$5,000 each, the first payment will be made after execution of Amendment 1. The second payment of \$5,000 will be made after submittal of the second midyear written evaluation. Invoice will be payable by the City Net 30 days from receipt of the invoice.

Except as expressly amended by this Amendment #1, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect. In the event of a conflict between the terms of the Agreement and this Amendment #1, this Amendment #1 shall prevail.

IN WITNESS WHEREOF, the parties have executed this First Amendment the day and year shown.

CITY OF FORT COLLINS:

DocuSigned by:
By: Darin Atteberry
Darin Atteberry, City Manager

DATE: 12/6/2018

DocuSigned by:
By: Gerry S. Paul
Gerry Paul, Purchasing Director

DATE: 12/6/2018

APPROVED AS TO FORM:

DocuSigned by:
John Duval
John Duval, Deputy City Attorney

ATTEST

DocuSigned by:
DeLynn Coldiron
DeLynn Coldiron, City Clerk

INNOSPHERE

DocuSigned by:
By: Emily Wilson

Printed: Emily wilson

Title: Communication Director
CORPORATE PRESIDENT OR VICE PRESIDENT

Date: 12/6/2018

On Behalf of the Organization

Organization: Innosphere

Address: 320 E. Vine Dr. Ste. 101 Fort Collins, CO 80

Phone: 970-222-3493

EXHIBIT A-1
ADDITIONAL SERVICES TO THE SCOPE OF WORK

The additional Work to be performed by Innosphere are detailed below within each of the primary Program Areas of focus as stated in the City's 2018 Cluster Fund Grant Application.

Program Areas

Peer networks: opportunities to interact with peers. The event itself is designed to connect entrepreneurs in Fort Collins with industry professionals, experts at CSU, and industry leaders

Amount requested: \$10,000

Projects proposed: Event Registration System & Food & Non-Alcoholic Drinks & Event Supplies & Marketing Internship Position

**EXHIBIT B-1
ADDITIONAL PROJECT BUDGET**

Line Item	Detail	Funding Requested	Outcome Summary
Marketing Internship position	Email campaign organization, posting events to calendars, day of setup, gaining event emcee experience	\$1,000	<p>Increased awareness in the community of innovative work happening right here in Fort Collins.</p> <p>---</p> <p>Increased opportunities for community leaders to have a platform to speak to the entrepreneurial community.</p> <p>---</p> <p>Increased collaborations between industry and entrepreneurs.</p> <p>---</p> <p>Increased number of people seeking employment finding opportunities at Innovation After Hours.</p> <p>---</p> <p>Increased community participation in community initiatives that are highlighted at these events.</p>
Program specific staff time in organizing event and execution	Vetting and securing speakers, compiling presentations, content creation for invitations.	---	
Event registration system (\$600 per year/\$50 per month)	Event is sent to more than 2,000 contacts, so event registration system is no longer free.	\$300	
Food & Non-Alcoholic Drinks	Food from local catering companies, including tip, is \$900 per month for 12 months	\$8,400	
Event supplies (name tags, fliers)		\$300	
Venue costs: cleaning after events,	Cleaning service order after events	---	
Corporate Sponsorships	Corporate partners of Innosphere have agreed to come in as a \$5,000 Innovation After Hours sponsor to ensure matching funds.	---	
Subtotal		ASK OF THE CITY: \$10,000	