

AMENDMENT NO. 2 TO THE CONTRACT BY AND BETWEEN THE

CITY OF FORT COLLINS

PO Box 580  
Fort Collins, CO 80522  
("City")

and

CATHOLIC CHARITIES AND COMMUNITY SERVICES OF THE ARCHDIOCESE OF DENVER, INC.

460 Linden Center Dr.  
Fort Collins, CO 80524  
("Service Provider")

for

Safe Place to Rest  
("Contract")

RECITALS:

- A. The parties hereto have entered into the Contract dated January 27, 2017.
- B. Changes to the Contract have been mutually agreed upon by the parties hereto.

NOW THEREFORE, the parties hereto mutually agree that the Contract dated January 27, 2017 is hereby modified and amended in the following respect, to wit:

1. Section 2, Contract Period, both parties agree to renew as follows:

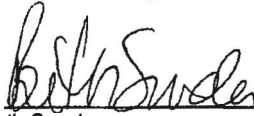
The City agrees to renew the original contract that commenced November 1, 2016 and continued in full force until April 30, 2017. This contract renewal shall commence October 20, 2017, and shall continue in full force and effect until April 30, 2018.

2. Section 5, Contract Sum, both parties agree to renew as follows:

The Service Provider will serve as the fiscal agent of the Safe Place to Rest program for the period defined in Section 2. The City will reimburse the Service Provider for actual costs incurred with operating this program, including payment to the site managers. Notwithstanding any other provision of the Agreement, the City's maximum payment obligation for these services will not exceed, **Twelve Thousand Three Hundred Dollars and Zero Cents (\$12,300)**. The scope of anticipated costs are attached hereto as Exhibit "B".

EXCEPT FOR the modifications and alterations hereinabove specified, the aforesaid Contract shall remain in full force and effect and without further alteration.

CITY OF FORT COLLINS

By:   
Beth Sowder  
Social Sustainability Director

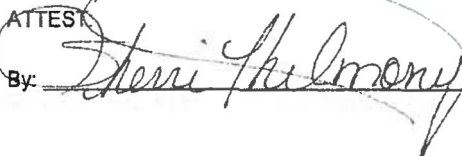
Date: 12/14/17

ATTEST:  
By: 

CATHOLIC CHARITIES AND COMMUNITY SERVICES OF THE ARCHDIOCESE OF DENVER, INC

By:  CFO  
Michael Sinnett  
Vice President of Shelter Operations

Date: 12/15/17

ATTEST:  
By: 

**EXHIBIT B**  
**Scope of Anticipated Costs**

**Safe Place to Rest: Paid "Site Lead" Staffing model, approximate costs**

\*Possible recommendation for Year 2 of SPTR Pilot

- To develop site-specific autonomy and strength.
- To provide core stability while continuing community outreach and capacity-building aimed at "100% volunteer-driven" and "community-adoption" in Year 3.
- Financial model based on 3 sites running 26 weeks, hiring 3 Site Leads. Range: Low end at \$12/hr hourly rate, high end at \$15/hr hourly rate.

Site Lead Cohort: 3-4 people (one/two for each site/night)

Duties: 9:30pm-6:15 am shift = ~9 hours nightly

- Weekly overnight hospitality lead at assigned site
- Site-specific opening/closing of facilities; contacts, etc
- Takes lead on resolution of overnight contingencies, decision-making
- Completes project reporting
- Manages/Communicates with site-specific cadre of 6-10 volunteers (overnight and drivers)
- Supports volunteers at site (leads volunteer scheduling, shadowing)
- \*Can support recruitment, but is not responsible for volunteer recruitment
- Linens?

**Season: November 1 – April 30**  
**26 weeks of paid Site Lead**

**= \$8,424-\$10,530 TOTAL**  
**(\$2,808-\$3,510 per site)**

9 hours per night @\$12/hr=\$108.00 *nightly*  
@\$15/hr= 135.00 *nightly*

@ 3 nights per week = @\$12/hr = \$324.00-per week  
@\$15/hr = \$405.00 *per week*

@ 3 nights per week x 26 weeks @ \$12/hr = \$8,424.00 *per season*  
@15/hr - \$10,530.00 *per season*

**Additional hours/costs for Site Lead support:**

1) Required Training for all Site Leads	Approx. 10 hours	\$300-600
Safe Place to Rest	1.5 hours	
Site-specific	1 hour	
Working with guests	1.5 hours	
Emergency response, conflict resolution, de-escalation, etc.	1.5 hours	
Logistics, Volunteer Management	1.5 hours	
Root causes, local services, etc.	1.5 hours	
Shadowing @ FCRM or CC	1.5 hours	

3 Site Leads @ 10 hours training @ \$12 p/hr = \$360.00  
@ \$15 p/hr = \$450.00

4 Site Leads @ 10 hours training @ \$12 p/hr = \$480.00  
@ \$15 p/hr = \$600.00

2) Weekly volunteer management, reporting, communications, linens \$936-\$1170  
(Additional 1 hour per week.)

@ 3 Sites x 26 weeks @ \$12 p/hr = \$936.00  
@ \$15 p/hr = \$1170.00

**TOTAL ESTIMATED COST for SPTR staffing model: \$9660-\$12,300**