



John de la Cuadra
 Western Region Controller
 USCG
 Xerox Corporation
 2485 Natomas Park Dr.
 Suite 250
 Sacramento, CA. 95833

08/05/16

CITY OF FORT COLLINS NEIGHBORHOOD SVCS DC
 281 N COLLEGE AVE
 FORT COLLINS, CO 80524

Dear Gerry Paul:

This letter is to confirm that the W7220PT bearing LX5598794 and any related software (together "Equipment") is being offered by CITY OF FORT COLLINS NEIGHBORHOOD SVCS DC ("Customer") for return to Xerox Corporation ("Xerox") in consideration of relieving Customer from further liability under the terms of the Xerox Order Agreement, dated 06/27/16 ("Agreement") entered by the parties.

If Xerox accepts your offer, you agree that all Lease with FPO/FMV or Lease/DMA invoices from the date of install through the month of Equipment pick up or disablement by a Xerox Service Representative, whichever is applicable, are due and payable. Such amount that is due and payable includes excess usage charges, unearned credits, related supply accounts, refinanced balances on pre-owned equipment, and labor, if any.

Customer agrees to make the Equipment available for pick up by Xerox when requested to do so by Xerox and, at the time of pick up, the Equipment shall be in the same condition as when delivered (reasonable wear and tear excepted).

Upon payment in full of the agreed upon charges to Xerox and Xerox's completion of the pick up of the Equipment from Customer's premises, each party hereby releases the other from any and all liability, claims and obligations, whether known or unknown, between Customer and Xerox, including their respective successors and assigns, relating to, or arising from, the Equipment and the Agreement.

Customer and Xerox agree this is a onetime only offer, this letter contains all of their understandings and agreements with respect to the Equipment and the Agreement, and nothing herein shall be construed as an admission of liability or wrongdoing of any kind by either party.

If the foregoing accurately sets forth your offer to Xerox, please sign below and return to me at the above address. Your offer will be deemed accepted when signed in the "Accepted by Xerox" box below by an authorized representative of Xerox.

Sincerely,

for John de la Cuadra

John de la Cuadra
 Western Region Controller

This letter sets forth Customer's offer to Xerox with respect to the Equipment and Agreement.

CITY OF FORT COLLINS *Customer Business Name*
[Signature] *Customer's Authorized Representative's Signature*
GERRY PAUL, Purchasing Director *Customer's Authorized Representative's Name & Title*

Accepted by Xerox:

Xerox's Authorized Representative's Signature

Xerox's Authorized Representative's Name & Title