



419 Canyon Ave  
 Suite 300  
 Fort Collins, CO 80521

Invoice Date  
 8/24/2015

Invoice Number  
 52033195

Bill To:

Fort Collins  
 Karl Gannon  
 PO Box 580  
 Fort Collins, CO 80522  
 PO Number 9136422

Payment Terms	Customer ID	Due Date
DUE ON RECEIPT	FTC	8/24/2015

Description	Extended Price
2011 Toyota Sienna VIN # 5TDKK3DC5BS100524	\$10,000.00
<b>Total</b>	<b>\$10,000.00</b>
Payments	\$0.00
Credits	\$0.00
<b>Balance Due</b>	<b>\$10,000.00</b>

Req. Please: 50970

Buyer: Doug Crapp

Vendor: 261792

#: \$10,000.00

A/C: 290900041.565040 92902015 A

"LOCAL FUNDS ONLY. TOYOTA SIENNA FROM MPO"

THANKS. KARL

## Doug Clapp

---

**From:** Bethany Mosbey  
**Sent:** Tuesday, August 18, 2015 3:21 PM  
**To:** Doug Clapp  
**Subject:** RE: Replacement for wrecked Transfort van

Kelly aggress we can move forward with the Vango purchase if Transfort has no objections.

### Bethany Mosbey

City of Fort Collins | Safety, Security & Risk Management | 970.416.2835



*Where safety matters as much as getting the job done!*

---

**From:** Doug Clapp  
**Sent:** Monday, August 17, 2015 1:57 PM  
**To:** Bethany Mosbey  
**Cc:** Greg Rael; Karl Gannon; Kathleen Walker; Dave Leicester; Mike Conley  
**Subject:** Replacement for wrecked Transfort van

Bethany,

How does Risk Management want to proceed?? Please see message below from VanGo.

A new Toyota Sienna cost around \$30,000.00.

The following are results from several passed Roller Auctions:  
in July a 2011 van sold for \$10,800.00 with 122,412 miles  
in June (3) 2011 vans sold with miles of 122k to 125k between \$10,400 to \$11,000 and

Based on the NADA pricing below

The screenshot shows the NADA website interface for a 2011 Toyota Sienna. The page title is "2011 Toyota Sienna-4 Cyl. Wagon 5dr". Below the title, there is a table of values for different vehicle conditions. The table has five columns: "Values", "Average", "Average", "Average", and "Average". The rows represent different vehicle conditions: "Clean Stock", "Average", "Clean Stock", "Clean Stock", and "Clean Stock".

Values	Average	Average	Average	Average
Clean Stock	\$18,700	\$18,700	\$18,700	\$18,700
Average	\$18,700	\$18,700	\$18,700	\$18,700
Clean Stock	\$18,700	\$18,700	\$18,700	\$18,700
Clean Stock	\$18,700	\$18,700	\$18,700	\$18,700
Clean Stock	\$18,700	\$18,700	\$18,700	\$18,700

The price provided by VanGo is a fair market price.

Doug Clapp, CPPB  
Senior Buyer



Email: [dclapp@fcgov.com](mailto:dclapp@fcgov.com)  
Ph# 970-221-6776

**From:** Anne Blair [<mailto:ABlair@nfrmpo.org>]  
**Sent:** Monday, August 17, 2015 1:28 PM  
**To:** Doug Clapp  
**Subject:** RE: Sale of VanGo - 2011 - Sienna 20366

Doug,

Sorry for not getting back with you on Friday.

The VanGo program would be interested in selling the following VanGo van to the City of FTC/Transfort:

2011 Toyota Sienna – 8 passenger LE – 112,000 miles on the odometer

Asking price = \$10,000

Let me know this week if Transfort is interested.

Regards,

Anne Blair  
VanGo Program Manager  
419 Canyon Ave, Suite 300  
Fort Collins, CO 80521

Direct Number 970-221-6859  
1-800-332-0950  
Fax 970-416-2406  
[ablair@nfrmpo.org](mailto:ablair@nfrmpo.org)  
[www.smarttrips.org](http://www.smarttrips.org)



**From:** Anne Blair  
**Sent:** Wednesday, August 12, 2015 5:10 PM  
**To:** 'Doug Clapp'  
**Subject:** RE: Sale of used VanGo vanpool van - 2011 Dodge Grand Caravan - Van # 20529

Doug, I should know on Friday, Aug 14, if I have approval from Crystal Hedberg, our Finance Director, to offer the sale of a 2010 Toyota Sienna to Transfort.

I'll let you know our asking price, etc. on Friday.

Regards,

Anne Blair  
VanGo Program Manager  
419 Canyon Ave, Suite 300  
Fort Collins, CO 80521

Direct Number 970-221-6859  
1-800-332-0950  
Fax 970-416-2406  
[ablair@nfrmpo.org](mailto:ablair@nfrmpo.org)  
[www.smarttrips.org](http://www.smarttrips.org)



419 CANYON AVE, SUITE 300, FORT COLLINS, CO 80521 - 1-800-332-0950 - [WWW.SMARTTRIPS.ORG](http://WWW.SMARTTRIPS.ORG)

**From:** Doug Clapp [<mailto:dclapp@fcgov.com>]  
**Sent:** Monday, August 10, 2015 4:45 PM  
**To:** Anne Blair  
**Subject:** RE: Sale of used VanGo vanpool van - 2011 Dodge Grand Caravan - Van # 20529

Anne,

Thanks that would be great.

Doug Clapp, CPPB  
Senior Buyer



Email: [dclapp@fcgov.com](mailto:dclapp@fcgov.com)  
Ph# 970-221-6776

**From:** Anne Blair [<mailto:ABlair@nfrmpo.org>]  
**Sent:** Monday, August 10, 2015 4:41 PM  
**To:** Doug Clapp  
**Subject:** RE: Sale of used VanGo vanpool van - 2011 Dodge Grand Caravan - Van # 20529

Doug, I will send you information about a Sienna that could be sold to Transfort when I return on Wed, Aug 12.

Regards,

Anne Blair  
VanGo Program Manager  
419 Canyon Ave, Suite 300  
Fort Collins, CO 80521

Direct Number 970-221-6859  
1-800-332-0950  
Fax 970-416-2406  
[ablair@nfrmpo.org](mailto:ablair@nfrmpo.org)  
[www.smarttrips.org](http://www.smarttrips.org)



419 Canyon, Suite 300, Fort Collins, CO 80521 - 1-800-332-0950 - www.smarttrips.org

**From:** Doug Clapp [<mailto:dclapp@fcgov.com>]  
**Sent:** Thursday, August 6, 2015 3:52 PM  
**To:** Anne Blair  
**Subject:** RE: Sale of used VanGo vanpool van - 2011 Dodge Grand Caravan - Van # 20529

Anne,

Can you give me the unit#, mileage, age, etc on the Sienna. Also can you provide me a rough cost for it to.

Thank you,

Doug Clapp, CPPB  
Senior Buyer



Email: [dclapp@fcgov.com](mailto:dclapp@fcgov.com)  
Ph# 970-221-6776

**From:** Anne Blair [<mailto:ABlair@nfrmpo.org>]  
**Sent:** Friday, July 31, 2015 1:40 PM  
**To:** Doug Clapp  
**Subject:** RE: Sale of used VanGo vanpool van - 2011 Dodge Grand Caravan - Van # 20529

Doug, We have a high mileage Sienna we could also sell to Transfort. If you want the details let me know.

Regards,

Anne Blair  
VanGo Program Manager  
419 Canyon Ave, Suite 300  
Fort Collins, CO 80521

Direct Number 970-221-6859  
1-800-332-0950  
Fax 970-416-2406  
[ablair@nfrmpo.org](mailto:ablair@nfrmpo.org)  
[www.smarttrips.org](http://www.smarttrips.org)



419 Canyon, Suite 300, Fort Collins, CO 80521 - 1-800-332-0950 - www.smarttrips.org

**From:** Doug Clapp [<mailto:dclapp@fcgov.com>]  
**Sent:** Friday, July 31, 2015 1:15 PM

To: Anne Blair

Subject: RE: Sale of used VanGo vanpool van - 2011 Dodge Grand Caravan - Van # 20529

Anne,

Unfortunately the 2011 Dodge will not work. Thanks for looking.

Doug Clapp, CPPB  
Senior Buyer



Email: [dclapp@fcgov.com](mailto:dclapp@fcgov.com)  
Ph# 970-221-6776

From: Anne Blair [<mailto:ABlair@nfrmppo.org>]

Sent: Friday, July 31, 2015 1:06 PM

To: Doug Clapp

Subject: RE: Sale of used VanGo vanpool van - 2011 Dodge Grand Caravan - Van # 20529

Doug, I am back in the office after being out for a week.

Is Transfort interested in purchasing the 2011 Dodge?

Regards,

Anne Blair  
VanGo Program Manager  
419 Canyon Ave, Suite 300  
Fort Collins, CO 80521

Direct Number 970-221-6859  
1-800-332-0950  
Fax 970-416-2406  
[ablair@nfrmppo.org](mailto:ablair@nfrmppo.org)  
[www.smarttrips.org](http://www.smarttrips.org)



From: Jeff McVay

Sent: Monday, July 27, 2015 4:12 PM

To: [dclapp@fcgov.com](mailto:dclapp@fcgov.com)

Cc: Terri Blackmore; Crystal Hedberg; Anne Blair

Subject: Sale of used VanGo vanpool van - 2011 Dodge Grand Caravan - Van # 20529

Doug,

We understand that the City of Fort Collins might possible be interested in purchasing one of our used VanGo vanpool vans. The van that would be available right now is our van # 20529, a 2011 Dodge Grand Caravan 7 passenger minivan with approximately 100,000 miles on the odometer. Attached is an Edmunds.com valuation on that particular van showing



a value of approximately \$9,400.00. We sold a similar 2011 Dodge Grand Caravan 7 passenger minivan with 129,000 miles on the odometer at auction in Denver on April 15<sup>th</sup>, 2015, it brought \$8,284.00 at auction.

Regards,

Jeff

**Jeff McVay**

Customer & Business Relations Representative  
North Front Range Metropolitan Planning Organization  
419 Canyon Avenue, Suite 300  
[www.nfrmpo.org](http://www.nfrmpo.org) / [www.smarttrips.org](http://www.smarttrips.org)  
Office: 970-224-6148  
FAX: 970-416-2406



---

**From:** Kathleen Walker  
**Sent:** Monday, August 17, 2015 12:48 PM  
**To:** Dave Leicester; Mike Conley; Doug Clapp  
**Cc:** Greg Rael; Karl Gannon  
**Subject:** Pool vehicles Follow-up

Thank you for the update.

Unit 1610 - If Fleet Services believes that this vehicle is mechanically sound then Transfort would like to purchase this vehicle.

Unit 21027 – In Fleet Services estimation, once the repairs are made, is the vehicle otherwise mechanically sound for Transfort’s use? Would the cost be \$2900.00 pre or post the \$2000.00 repairs?

Do we have an updates on the following:

Unit 20011. What are the options for replacement of this vehicle and the insurance coverage. Doug I were you were checking with VanGo to see if there is another Sienna?

Unit 20005. Dodge Durango involved in a collision. Is this vehicle being repaired? What is the cost if being repaired?

**Kathleen Walker | Operations Manager**  
6570 Portner Road, Fort Collins, CO 80525  
970-221-6621 | [kwalker@fcgov.com](mailto:kwalker@fcgov.com)  
[www.ridetansfort.com](http://www.ridetansfort.com)



---

**From:** Dave Leicester  
**Sent:** Monday, August 17, 2015 11:48 AM  
**To:** Kathleen Walker  
**Cc:** Doug Clapp; Mike Conley; Greg Rael  
**Subject:** RE: Pool vehicles

We should decide on the two possible pool vehicles for Transfort:

**1610- 1999 Dodge Intrepid- 77K miles-** is in good condition, new tires, new tranny service, but the low engine oil pressure light flickers at idle when warm. We checked it and it has 5 pounds of pressure at idle when hot and comes up when revved up. 5 psi is at the bottom of spec, but within range. We may have fixed the light issue through a campaign by Dodge but the pressure is still pretty low.

Ken feels it should be ok, and will put it back in our pool fleet if you don't want it.

**\$1,725.00**

**21027-2004 Chevy Astro-80K miles**

Needs brakes, intake and valve cover gaskets-leaking oil, wiper repair-est \$2000 of repairs

Doug said with knowing the amount of work needed it would should go for-

**\$2900.00**

We can start on the repairs at Wood Street if you want the Astro van. You have the Dodge and we can renumber it and get it going if you want to as well.

Please advise, we will do whatever you wish. I can look around for other vehicles if you would like but not much here you would be interested in I am afraid.

Thanks, Dave

---

**From:** Kathleen Walker  
**Sent:** Monday, August 17, 2015 10:23 AM  
**To:** Dave Leicester  
**Subject:** Pool vehicles

I am in my office now, I left you a message. Call when you get a chance.

**Kathleen Walker | Operations Manager**  
6570 Portner Road, Fort Collins, CO 80525  
970-221-6621 | [kwalker@fcgov.com](mailto:kwalker@fcgov.com)  
[www.ridetransfort.com](http://www.ridetransfort.com)



---

**From:** Dave Leicester  
**Sent:** Monday, August 17, 2015 9:27 AM  
**To:** Kathleen Walker  
**Subject:** Pool vehicles



## Karl Gannon

---

**From:** Anne Blair <ABlair@nfrmpo.org>  
**Sent:** Friday, August 21, 2015 10:32 AM  
**To:** Doug Clapp; Karl Gannon; Marty Strom  
**Cc:** Kathleen Walker; Mike Conley; Bethany Mosbey; Terri Blackmore; Crystal Hedberg; Dave Leicester  
**Subject:** RE: VanGo van 20366 -Transfort to purchase

Doug, thanks for your phone call this morning and message below that Transfort wants to purchase 2011 Sienna (112,000 miles on the odometer) for \$10,000.

Marty and Mike, please remove the VanGo logos and safety equipment. Also, please have an IM240 emissions test done.

Doug, do you want the van parked at Transfort once the van is decommissioned? (which may take a week or two).

Crystal, I will complete a Disposal of Assets Request form for this van (which was purchased with vanpool fares).

Regards,

Anne Blair  
VanGo Program Manager  
419 Canyon Ave, Suite 300  
Fort Collins, CO 80521

Direct Number 970-221-6859  
1-800-332-0950  
Fax 970-416-2406  
[ablair@nfrmpo.org](mailto:ablair@nfrmpo.org)  
[www.smarttrips.org](http://www.smarttrips.org)



---

**From:** Doug Clapp [<mailto:dclapp@fcgov.com>]  
**Sent:** Friday, August 21, 2015 10:27 AM  
**To:** Karl Gannon  
**Cc:** Kathleen Walker; Anne Blair; Mike Conley; Bethany Mosbey  
**Subject:** FW: Replacement for wrecked Transfort van

Karl,

Please place a requisition for the used van #20366 from VanGo (\$10,000.00). Risk Management will follow up with the insurance reimbursement portion.

Thank you,

Doug Clapp, CPPB