

Pat Johnson

From: Gerry S. Paul
Sent: Wednesday, February 04, 2015 11:24 AM
To: Pat Johnson
Subject: RE: Underground Devices Purchase Order - Requisition 49501

Pat –

This sole source purchase is approved in accordance with Municipal Code Section 8 - 161 (d) (1) a. There exists only one (1) responsible source.

Regards,

Gerry Paul

Director of Purchasing and Risk Management

215 N. Mason
City of Fort Collins
970-221-6779-0
970-567-9840-C
gspaul@fcgov.com

From: Pat Johnson
Sent: Wednesday, February 04, 2015 11:16 AM
To: Gerry S. Paul
Subject: FW: Underground Devices Purchase Order - Requisition 49501

Gerry,

Would you approve this sole source? I agree with this being a sole source purchase and asked Jim to write the SS as he believes they will be using the product for additional projects in the future.

Here's a link if you want to see what a bore spacer looks like. <http://www.udevices.com/bore-spacers.html>

Thanks,
Ms. Pat Johnson, CPPB
Senior Buyer
City of Fort Collins
970-221-6816
pjohnson@fcgov.com

From: Jim Spaulding
Sent: Tuesday, February 03, 2015 5:17 PM
To: Pat Johnson; Shannon Gallegos
Subject: RE: Underground Devices Purchase Order - Requisition 49501

Thanks for the reminder! Almost "spaced" this☺

Let me know if you need anything else. Thank you!

Jim Spaulding
Electric Utility Project Manager
Fort Collins Utilities - Light & Power
700 Wood Street
Fort Collins, CO 80521
work: 970.416.2772

From: Pat Johnson
Sent: Tuesday, February 03, 2015 10:17 AM
To: Shannon Gallegos
Cc: Jim Spaulding
Subject: RE: Underground Devices Purchase Order - Requisition 49501

Jim is working on a sole source document for the purchase. He thought they would be ordering more of these in the future, so it's good to do the sole source now.

Ms. Pat Johnson, CPPB
Senior Buyer
City of Fort Collins
970-221-6816
pjohnson@fcgov.com

From: Shannon Gallegos
Sent: Tuesday, February 03, 2015 10:12 AM
To: Pat Johnson
Cc: Jim Spaulding
Subject: Underground Devices Purchase Order - Requisition 49501

Hi Pat,

I haven't seen the purchase order for Underground Devices. The requisition #49501 dated 1/21/15 for \$17,718.40. Would you please let me know about this requisition? I believe Jim's deadline was about five weeks and Underground needed about that much lead time.

Thanks,
Shannon
X-2273



Light & Power
700 Wood St. - P.O. Box 580
Ft. Collins, CO 80522-0580
970-221-6700
970-221-6619 (fax)

DATE: 3-March-2015

TO: Gerry Paul, Director of Purchasing and Risk Management

THROUGH: Pat Johnson, Senior Buyer

FROM: Jim Spaulding, Electric Utility Project Manager

RE: Sole Source Justification for Duct Bank Boring Spacers

PURCHASE AMOUNT: \$17,718.40

BACKGROUND:

In anticipation of future development located in north eastern Fort Collins, a duct bank is being installed to provide redundancy for existing electrical infrastructure and ensure adequate amounts of conduit are in place before construction of a new north eastern substation begins.

SCOPE OF WORK:

The duct bank will consist of two 24" bores underneath I-25 and each bore will contain six 5", one 4" and two 2" electrical conduits in a spider-type configuration. The spider-type configuration is held together by Underground Devices BS7690 bore spacer installed every five feet. The duct bank will begin 80 feet north of Vine Drive and extend approximately 400 feet east underneath I-25 and continue another 70 feet east of the highway.

EXCEPTION TO COMPETITIVE BIDDING RATIONAL:

Due to the customized design of the spider-type boring spacer, Light & Power's material specifications for underground electrical infrastructure, and infrequency of use for this boring spacer design, few manufacturers are capable of producing this product. Underground Devices has been able to meet our design requirements and is our only source for this product at this time.

Thank you,

A handwritten signature in black ink, appearing to read "Jim Spaulding".

Jim Spaulding
Electric Utility Project Manager