



Financial Services
Purchasing Division
215 N. Mason St. 2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707- fax
fcgov.com/purchasing

September 11, 2014

Summit Sealants Inc
Attn: Jacob Holland
13671 Carefree Drive
Montrose, CO 81403

RE: 7674 Parking Garages Repairs & Waterproofing

Dear Mr. Holland:

Enclosed please find your copy of the signed agreement and purchase order for the above-mentioned matter.

Sincerely,



Gerry S. Paul
Director of Purchasing & Risk Management

Encl: Agreement

GSP: bd



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LETTER OF TRANSMITTAL

To: Mike Breeze, Operation Services

From: John Stephen, CPPO, LEED AP, Senior Buyer
Purchasing Department

Date: September 11, 2014

Re: 7674 Parking Garages Repairs & Waterproofing

Enclosed please find your copy of the signed contract and purchase order for the above-mentioned matter.

If you have any questions, please call me at 221-6777.

Encl: Agreement