



Financial Services  
Purchasing Division  
215 N. Mason St. 2<sup>nd</sup> Floor  
PO Box 580  
Fort Collins, CO 80522

970.221.6775  
970.221.6707- fax  
fcgov.com/purchasing

August 26, 2014

Waste-Not Recycling  
Attn: Ms. Anita Corner [anita@waste-not.com](mailto:anita@waste-not.com)  
1065 Poplar St  
Johnstown, CO 80534

RE: Miscellaneous Services Agreement, E-Waste Recycling

Dear Ms. Corner:

The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions.

The term will be extended for one (1) additional year, September 1, 2014 through August 31, 2015.

If the renewal is acceptable to your firm, please sign this letter in the space provided, **include a current copy of insurance certificate naming the City as an additional insured for General and Automotive Liability** and return all documents to the City of Fort Collins, Purchasing Division, P.O. Box 580, Fort Collins, CO 80522, within the next fifteen (15) days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact Ed C. Bonnette, C.P.M., CPPB, Buyer at (970) 221-2247 if you have any questions regarding this matter.

Sincerely,  
DocuSigned by:

*Gerry Paul*  
Gerry S. Paul

Director of Purchasing and Risk Management

DocuSigned by:

*Anita Corner*

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Signature

8/26/2014

Date



(Please indicate your desire to renew E-Waste Recycling by signing this letter and returning it to Purchasing Division within the next fifteen days.)

GSP: jg

