



Financial Services
 Purchasing Division
 215 N. Mason St. 2nd Floor
 PO Box 580
 Fort Collins, CO 80522
 970.221.6775
 970.221.6707- fax
 fcgov.com/purchasing

June 27, 2013



Waste-Not Recycling
 Attn: Ms. Anita Corner
 1065 Poplar St
 Johnstown, CO 80534

RE: Miscellaneous Services Agreement, E-Waste Recycling

Dear Ms. Corner:

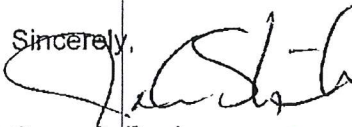
The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions.

The term will be extended for one (1) additional year, September 1, 2013 through August 31, 2014.

If the renewal is acceptable to your firm, please sign this letter in the space provided **include a current copy of insurance naming the City as an additional insured** and return all documents to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact Ed C. Bonnette, C.P.M., CPPB, Buyer at (970) 221-2247 if you have any questions regarding this matter.

Sincerely,

 Gerry S. Paul
 Director of Purchasing and Risk Management

*for
 Acting*


 Signature

7-2-13
 Date

(Please indicate your desire to renew E-Waste Recycling by signing this letter and returning it to Purchasing Division within the next fifteen days.)

JBO: II

