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Financial Services
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LETTER OF TRANSMITTAL

To: Jody Hurst, Assistant City Attorney
Wanda Nelson, City Clerk

From: James B. O'Neill II, CPPO, FNIGP
Director of Purchasing & Risk Management

A handwritten signature in blue ink, appearing to read "JBO'Neill", is written over the name and title of the sender.

Date: September 24, 2012

Re: Amendment 3 to Master Services Agreement with Elster

Attached find one (1) set of contract documents from the awarded bidder, regarding the above-mentioned matter. Would you approve as to form and forward to the City Clerk.

Wanda, please call Purchasing, Jim will come over, sign and initial the contracts and have you attest his signature. Thanks.