



Financial Services
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LETTER OF TRANSMITTAL

9/25/20

To: Jody Hurst, Assistant City Attorney
Wanda Nelson, City Clerk

From: James B. O'Neill II, CPPO, FNIGP
Director of Purchasing & Risk Management

Date: September 18, 2012

Re: Services Agreement for Cold Crack Seal

Attached find three (3) sets each of contract documents from the awarded bidder, regarding the above-mentioned matter. Would you approve as to form and forward to the City Clerk.

Wanda, please call Purchasing, Jim will come over, sign and initial the contracts and have you attest his signature. Thanks.

Louisa