



Financial Services
Purchasing Division
215 North Mason Street
2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707 - fax
fcgov.com/purchasing

December 17, 2010

Wember Inc
Attn: Mr. Paul Wember
7525 South Jasmine Court
Centennial, CO 80112

RE: Misc Agreement - Wember Inc

Dear Mr. Wember:

Enclosed please find your copy of the signed documents and purchase order 9106534 for the above-mentioned matter.

Sincerely,



James B. O'Neill II, CPPO
Director of Purchasing and Risk Management

Encl: Agreement, Purchase Order


JBO:ll



Financial Services
Purchasing Division
215 North Mason Street
2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707 - fax
fcgov.com/purchasing

LETTER OF TRANSMITTAL

To: Holly Carroll, Library Director

From: John D. Stephen, CPPO, LEED AP, Senior Buyer 

Date: December 17, 2010

Re: Misc Agreement - Wember Inc

Enclosed please find your copy of the signed contracts in the above-mentioned matter.

If you have any questions, please call me at X6777.

Encl: Agreement