



**Financial Services  
Purchasing Division**  
215 North Mason Street  
2nd Floor  
PO Box 580  
Fort Collins, CO 80522  
**970.221.6775**  
970.221.6707 - fax  
[fcgov.com/purchasing](http://fcgov.com/purchasing)

October 1, 2010

Walsh Construction Inc.  
Attn: Mathew Walsh  
8139 Open View Place  
Loveland, CO 80537

RE:Giant at Spring Canyon Park - Renovation

Dear Mr. Walsh:

Enclosed please find your copy of the signed documents and purchase order 9105125 for the above-mentioned matter.

Sincerely,

A handwritten signature in black ink that reads "James B. O'Neill II".

James B. O'Neill II, CPPO  
Director of Purchasing and Risk Management

Encl: Agreement, Purchase Order

JBO:ll



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**LETTER OF TRANSMITTAL**

To: Kathleen Benedict, Senior Landscape Architect

From: John D. Stephen, CPPO, LEED AP, Senior Buyer

A handwritten signature in black ink, appearing to be "John D. Stephen", written over the "Senior Buyer" text.

Date: October 1, 2010

Re: Giant at Spring Creek - Renovation

Enclosed please find your copy of the signed contracts in the above-mentioned matter.

If you have any questions, please call me at X6777.

Encl: Agreement