



Financial Services
Purchasing Division
215 North Mason Street
2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707 - fax
fcgov.com/purchasing

September 16, 2010

Waste-Not Recycling
Attn: Ms. Anita Comer
1065 Poplar Street
Loveland, CO 80534

RE: Miscellaneous Services Agreement, E-Waste Recycling

Dear Ms. Comer:

Enclosed please find your copy of the signed contract for the above-mentioned matter.

Sincerely,

A handwritten signature in black ink that reads "James B. O'Neill II". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management


Encl: Agreement

JBO:jkb



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LETTER OF TRANSMITTAL

To: John Husted, MIS
From: Ed Bonnette, CPPB, C.P.M.Buyer 
Date: September 16, 2010
Re: Miscellaneous Services Agreement, E-Waste Recycling

Enclosed please find your copy of the signed contracts in the above-mentioned matter.

If you have any questions, please call me at X2247.

Encl: Agreement