



18000 Smith Road
 Aurora, CO 80011
 303-739-3286 – Phone
 866-202-0140 – Fax

March 22, 2010

CITY OF FT COLLINS
 ATTN: ACCOUNTING DEPARTMENT
 PO BOX 580
 FORT COLLINS, CO 80522-0580

Re: Insurance for **Rented, Leased and Financed** Equipment

Dear valued customer,

Our records indicate that the insurance you are required to carry for equipment that is currently Rented, Leased or Financed through Wagner Equipment Co./Wagner Rents, Inc. is due to expire on **4/15/2010**. If you do not currently have equipment Rented, Leased or Financed with Wagner but anticipate doing so in the near future, you may want to renew your policy to ensure coverage when the time comes. This letter is a reminder of your policy's expiration date and of Wagner's insurance requirements which are as follows:

Certificate Holder to be recorded as:
Wagner Equipment Co/Wagner Rents, Inc.
18000 Smith Road, Aurora, CO 80011

Rented Equipment requirements

- **General Liability** must show at least \$1,000,000 for each occurrence.
 - **Auto Liability** must show at least \$1,000,000 for Any Auto or Hired Auto if the customer is looking to rent a water or dump truck or transport Wagner equipment.
 - Wagner must be listed as **Additional Insured**.
 - Show **Workers Compensation** limits.
- Optional Coverage:**
- **Physical Damage** is optional but must cover at least the replacement cost of machine or a 10% damage waiver will be charged when renting from Wagner Equipment Co. and a 14% damage waiver will be charged when renting from Wagner Rents.
 - Wagner must be listed as **Loss Payee**.

Leased Equipment requirements

- **General Liability** must show at least \$1,000,000 for each occurrence.
- Wagner must be listed as **Additional Insured**.
- Per contract with Wagner Equipment/Wagner Rents customers must have **Physical Damage** coverage on all leased equipment. Year, make, model, s/n and value of the equipment must be listed on the certificate. Auto insurance is required for trailers and the trailers must be scheduled.
- Wagner must be listed as **Loss Payee**.

Financed Equipment requirements

- Per contract with Wagner Equipment/Wagner Rents customers must have **Physical Damage** coverage on all financed equipment. Year, make, model, s/n and value of the equipment must be listed on the certificate.
- Wagner must be listed as **Loss Payee**.

Should you have any questions about these requirements or desire assistance in determining if you are in compliance, please do not hesitate to contact **Michelle Hines, Customer Insurance Specialist, at:**

Phone: 303-739-3286 FAX: 866-202-0140 Email: mhines@wagnerequipment.com

Thank You!