



**Financial Services
Purchasing Division**
215 North Mason Street
2nd Floor
PO Box 580
Fort Collins, CO 80522

970.221.6775
970.221.6707 - fax
fcgov.com/purchasing

LETTER OF TRANSMITTAL

To: Kyle Lambrecht, Civil Engineer I

From: John D. Stephen, CPPO, LEED AP
Senior Buyer

Date: September 30, 2009

Re: P1159 North College Corridor Improvements Phase II

A handwritten signature in black ink, appearing to be "J.D. Stephen", written over the "From:" line.

Enclosed please find your copy of the signed contracts in the above-mentioned matter.

If you have any questions, please call me at X6777.

Encl: Agreement