



**Financial Services  
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**LETTER OF TRANSMITTAL**

To: Steve Seefeld, Facilities Project Manager

From: John D. Stephen, CPPO, Senior Buyer 

Date: November 5, 2009

Re: 7062 Council Tree Library Exterior Signage

Enclosed please find your copy of the signed contracts in the above-mentioned matter.

If you have any questions, please call me at X6777.

Encl: Agreement