



**Financial Services
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LETTER OF TRANSMITTAL

To: Joan Barrie, Custodial Contract Administrator

From: James B. O'Neill II, CPPO, FNIGP

A handwritten signature in black ink, appearing to be "James B. O'Neill II", written over the printed name.

Date: December 31, 2009

Re: 7068 Custodial Services 2010

Enclosed please find your copy of the signed contracts for McLemore Building Maintenance in the above-mentioned matter.

If you have any questions, please call me at X6779.

Encl: Agreement