



Administrative Services

Purchasing Division

February 10, 2009

Lafarge West, Inc.
Attn: Kenneth Ball
1800 North Taft Hill Road
Fort Collins, CO 80521

RE: 7003 Harmony-Shields Intersection Improvements

Dear Mr. Ball:

I have enclosed three (3) sets of contract documents regarding the above captioned matter. Please sign the three copies and return all copies to me along with the requisite insurance certificate naming the City of Fort Collins an additional insured, and three (3) original copies of the Performance and Payment Bonds. After the signatures have been obtained, a copy of the agreement will be sent to you.

Please contact John D. Stephen CPPO, CPPB, (970) 221-6777, if you have questions.

Sincerely,

James B. O'Neill II, CPPO, FNIGP
Director of Purchasing & Risk Management

Encl: Contract Documents

JBO:mar