



Administrative Services  
Purchasing Division

September 30, 1998

Professional Travel Corp  
P O Box 6604  
Englewood, CO 80155-6604

Attn Shannon Stewart, V P Sale and Mktg

Re P-687 Travel Management Services

The City of Fort Collins' new Travel Management Service providers will begin handling the City's travel business effective November 1, 1998. These vendors were selected via Request for Proposal P-687, Travel Management Services.

The City of Fort Collins wishes to thank you for the services your company has provided in the past and we look forward to your participation in future travel services solicitations.

Sincerely,

James B. O'Neill II, CPPO  
Director of Purchasing and Risk Management

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JBO/jbe