



Administrative Services
Purchasing Division

November 17, 1998

Custom Services of Colorado, Inc
2501 Martingale Drive
Berthoud, CO 80513

Re Bid #5328 Revegetation & Stabilization

The original agreement for this project was prepared using an incorrect format. Therefore, a new set of agreements using the correct Work Order format is being forwarded to you for your signature. There is no need to include insurance certificates as we will use the certificates attached to the previous agreements. The only changes to the new agreements are

- 1 Includes text relating to Work Orders
- 2 Part 3 Execution, 3.1 General - this section has been modified to clearly show how a Work Order is to be used
- 3 Exhibit B, Work Order form has been included
- 4 Exhibit C, Item Description has been included

I have enclosed four (4) sets of contract documents regarding the above captioned matter. Please sign the four (4) copies, and return all copies to me. After the signatures have been obtained, a copy of the agreement will be sent to you.

Please contact Jim Hume, CPPB, Buyer, 970-221-6776, if you have questions.

I apologize for any inconvenience this may cause you and thank you for your patience in this matter.

Sincerely,

James B. O'Neill II, CPPO
Director of Purchasing and Risk Management

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JBO/jbe