

ALLER • LINGLE
ARCHITECTS
P.C.



MAY 01 2007
RECEIVED

April 27, 2007

James B O'Neill II CPPO
Director of Purchasing and Risk Management
Purchasing Division
PO Box 580
Fort Collins CO 80522-0580

RE: Renewal, #P 876 Vehicle Storage Vehicle Wash Office/Maintenance Building Facilities

Dear Mr. O'Neill:

The following information is enclosed in response to your request for renewal:

- 1) Your original renewal letter signed by Michael Aller
- 2) Aller-Lingle Architects P.C. 2007 Schedule of Rates for Professional Services
- 3) A current Certificate of Insurance naming the City as an additional insured

Please let me know if you require any additional information. Thank you.

Sincerely,

ALLER-LINGLE ARCHITECTS P.C.

Mary Ashworth

/ma
enclosures

**Administrative Services****Purchasing Division**

RECEIVED
APR 17 2007

April 13, 2007

Aller-Lingle Architects
Attn: Mick Aller
712 Whalers Way B-100
Fort Collins, CO 80525

Re: Renewal, #P 876 Vehicle Storage Vehicle Wash Office/Maintenance Building Facilities

Dear Mr. Aller:

The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions and the following:

Prohibition Against Employing Illegal Aliens. This paragraph shall apply to all Contractors whose performance of work under this Agreement does not involve the delivery of a specific end product other than reports that are merely incidental to the performance of said work. Pursuant to Section 8-17.5-101, C.R.S., *et. seq.*, Contractor represents and agrees that:

A. As of the date of this Agreement:

1. Contractor does not knowingly employ or contract with an illegal alien; and
2. Contractor has participated or attempted to participate in the basic pilot employment verification program created in Public Law 208, 104th Congress, as amended, and expanded in Public Law 156, 108th Congress, as amended, administered by the United States Department of Homeland Security (the "Basic Pilot Program") in order to verify that Contractor does not employ any illegal aliens.

B. Contractor shall not knowingly employ or contract with an illegal alien to perform works under this Agreement or enter into a contract with a subcontractor that fails to certify to Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement.

C. Contractor shall continue to apply to participate in the Basic Pilot Program and shall in writing verify same every three (3) calendar months thereafter, until Contractor is accepted or the public contract for services has been completed, whichever is earlier. The requirements of this section shall not be required or effective if the Basic Pilot Program is discontinued.

D. Contractor is prohibited from using Basic Pilot Program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.

E. If Contractor obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an illegal alien, Contractor shall:

1. Notify such subcontractor and the City within three days that Contractor has actual

knowledge that the subcontractor is employing or contracting with an illegal alien; and

2. Terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to this section the subcontractor does not cease employing or contracting with the illegal alien; except that Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

F. Contractor shall comply with any reasonable request by the Colorado Department of Labor and Employment (the "Department") made in the course of an investigation that the Department undertakes or is undertaking pursuant to the authority established in Subsection 8-17.5-102 (5), C.R.S.

~~G. If Contractor violates any provision of this Agreement pertaining to the duties imposed by Subsection 8-17.5-102, C.R.S. the City may terminate this Agreement. If this Agreement is so terminated, Contractor shall be liable for actual and consequential damages to the City arising out of Contractor's violation of Subsection 8-17.5-102, C.R.S.~~

H. The City will notify the Office of the Secretary of State if Contractor violates this provision of this Agreement and the City terminates the Agreement for such breach.


The term will be extended for one (1) additional year, July 1, 2007 through June 30, 2008.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return it to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 85022, along with a current Certificate of Insurance naming the City as an additional insured within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

If you have any questions regarding this matter, please contact Opal F. Dick, CPPO, Senior Buyer at 221-6775.

Sincerely,


James B. O'Neill II, CPPO,
Director of Purchasing and Risk Management

cc: Jim Hibbard

Proposal # P 876 Vehicle Storage Vehicle Wash Office/Maintenance Building Facilities

* 
Signature

4/26/07
Date

(Please indicate your desire to renew Proposal #P-876 by signing this letter and returning it to Purchasing Division within the next fifteen days.)

* with new attached hourly rates.

2007 SCHEDULE OF RATES FOR PROFESSIONAL SERVICES

Aller•Lingle Architects P.C.

Personnel

Hourly Rates

Consulting:	\$ 135.00
Principal:	\$ 130.00
Associate Architect:	\$ 100.00
Sr. Project Manager/Architect:	\$ 95.00
Project Architect:	\$ 88.00
Interior Designer:	\$ 75.00
LEED AP Consulting:	\$ 80.00
Architectural Intern/CAD Technician 2:	\$ 70.00
Architectural Intern/CAD Technician 1:	\$ 60.00
Clerical/Administrative:	\$ 50.00

Rates are subject to annual adjustment

Reimbursable Expenses

Computers/CAD Workstations:	Included in hourly rates above
In-House Large Format Scans:	\$5.00/sheet
In-House Large Format Prints:	\$1.00/sheet
In-House Copying:	\$0.10 - .25/page
In-House Mylar Plotting:	\$15.00/sheet
In-House Vellum Plotting:	\$5.00/sheet
In-House Inkjet Color Prints:	\$1.00/each
In-House Large Format Color Prints:	\$25.00/each
Outside Blueprinting and Copying:	Direct Cost x 1.1
Long-Distance Telephone:	Direct Cost x 1.1
Facsimile Transmissions:	\$0.75/page
Federal Express/Express Mail and other Delivery Services:	Direct Cost x 1.1
Photography/Film Processing:	Direct Cost x 1.1
Mileage:	Vehicle mileage at \$0.485/mile. Commercial travel and related out-of-town expenses at direct cost.

ACORD CERTIFICATE OF LIABILITY INSURANCE

PRODUCER Front Range Insurance Group 1109 Oak Park Drive Suite 101 Fort Collins CO 80525 Phone: 970-223-1804	OP ID # ALLER-1	DATE (MM/DD/YYYY) 04/27/07
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.		
INSURED Aller-Lingle Architects PC Michael L Aller, AIA 712 Whalers Way, Suite B-100 Ft. Collins CO 80525	INSURERS AFFORDING COVERAGE	
	INSURER A: The Hartford	NAIC #
	INSURER B: New Hampshire Insurance Co.	
	INSURER C:	
	INSURER D:	
	INSURER E:	

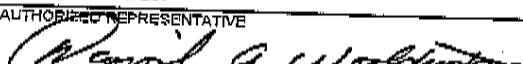
COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADULT	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	34SBA KJ7716 DX	04/09/07	04/09/08	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	34UEC1Q8390	04/09/07	04/09/08	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC AGG \$
A		EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$10000	34SBA KJ7716 DX	04/09/07	04/09/08	EACH OCCURRENCE \$ 1000000 AGGREGATE \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B		Pro Liability	468611701	12/14/06	12/14/07	E & O \$1,000,000 \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

The City of Fort Collins is named additional insured with regards to general liability. Project: Vehicle Storage Vehicle Wash Office/ Maintenance Building Facilities.

CERTIFICATE HOLDER CITY OF City of Fort Collins Purchasing Division PO Box 580 Fort Collins CO 80522	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE 
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