

**Administrative Services**  
**Purchasing Division**

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**February 9, 1996**

**Green Mountain Recycling  
305 Airpark Drive No. 8  
Ft. Collins, CO 80524**

**Attn: Bradford Landers, Owner**

**RE: Bid #5001 Recycling - Office Program**

**Dear Mr. Landers:**

**Enclosed please find your copy of the signed contracts for the above-mentioned matter.**

**Sincerely,**

**James B. O'Neill II, CPPO  
Director of Purchasing and Risk Management**

**enc**

**JBO/jbe**

**cc: Dept.**




City of Fort Collins

Administrative Services  
Purchasing Division

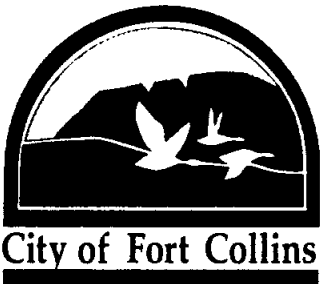
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LETTER OF TRANSMITTAL

TO: Shirley Bruns, Natural Resources  
FROM: John Stephen, CPPB   
DATE: February 9, 1996  
RE: Bid #5001 Recycling - Office Program

Enclosed please find your copy of the signed contract for the above-mentioned matter.

If you have any questions, please call me at 6777.



**Administrative Services**

Purchasing Division

January 30, 1996

**Green Mountain Recycling  
305 Airpark Drive #8  
Ft. Collins, CO 80524**

**Attn: Brad Landers, Owner**

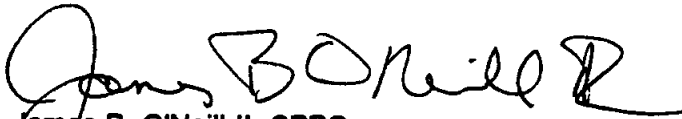
**Re: Bid #5001 Recycling - Office Program**

**Dear Mr. Landers:**

I have enclosed three (3) sets of contract documents regarding the above captioned matter. Please sign the three copies and return all copies to me along with the required insurance certificates. After the signatures have been obtained, a copy of the agreement will be sent to you.

If you any have questions, please call John Stephen, CPPB, at 221-6777.

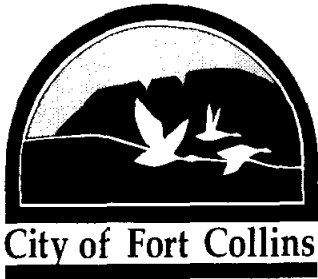
Sincerely,



**James B. O'Neill II, CPPO  
Director of Purchasing and Risk Management**

enc

JBO/jbe



NOTICE OF AWARD

TO: Green Mountain Recycling  
305 Airpark Drive #8  
Ft. Collins, CO 80524

January 29, 1996

RE: City of Fort Collins Project, Bid #5001 Recycling - Office Program

Gentlemen:

The City of Fort Collins, Colorado (hereinafter called "the Owner") has considered the bids submitted for referenced work in response to its Advertisement for Bids.

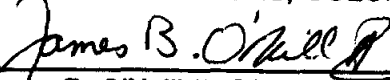
You are hereby notified that your bid has been accepted for items and prices stated in the Bid Schedule.

You are required by the Instruction to Bidders to execute the Services Agreement, in triplicate, in the documents furnished within fifteen (15) days from the date of this Notice.

If you fail to execute said Services Agreement within the time allotted from this date, the Owner will be entitled to consider your rights arising out of the Owner's acceptance of your bid as abandoned and to demand payment of bid guaranty as damages. The Owner will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award and enclosures to the Purchasing Department.

CITY OF FORT COLLINS, COLORADO

By:   
James B. O'Neill II, CPPO  
Director of Purchasing and Risk Management

ATTEST:

By:

  
John Stephen, CPPB

ACKNOWLEDGEMENT:

Receipt of the foregoing Notice of Award accompanied with three (3) copies of the Contract Documents is hereby acknowledged this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_.

Bidder: S. RUSSELL M. J. REYNOLDS

By: Brian L. Russell

Title: Owner