1. CALL TO ORDER
   Jessica MacMillan called the meeting to order at 5:31

2. ROLL CALL
   - Board Members Present
     - Jessica MacMillan – Chair
     - Catherine Carabetta – Vice Chair
     - Rob Cagen
     - Mary Carlson
     - Bob Kingsbury
   - Board Members Absent
     - Ragan Adams – Excused
     - Sam Houghteling - Excused
     - Mike Tupa - Excused
   - Staff Members Present
     - Mike Calhoon – Director of Parks
     - Bob Adams – Director of Recreation
     - Jennifer Torrey – Park Planning and Development
     - Salina Hemmen – Business Support III/Board Support

3. AGENDA REVIEW
   - No changes announced at the meeting by the Chair.

4. CITIZEN PARTICIPATION
   - No citizen participation.

5. APPROVAL OF MINUTES OF REGULAR MEETING ON AUGUST 28, 2019
   Rob motions to approve minutes
   Bob seconds
   Motion passed 5-0

6. UNFINISHED BUSINESS
   a. Recreator Article Assignment Review
      Sam worked with Bob Adams to submit an article for the winter Recreator on the topic of curling.
At the October meeting we shall strategize topics for future Recreators. Bob Kingsbury would like to write an article for the spring Recreator on the Adopt-a-Park program.

b. City Park Tomorrow Update – Jennifer Torrey

Park Planning and Development is going to Council on October 22nd to provide an update on City Park and to share updated master plans and proposed phasing strategies. They are seeking the board’s feedback on two questions: 1) Does the board support the 2 master plans as proposed for City Council consideration at the upcoming work session? 2) Does the board support the potential phase one projects A, B, and C for City Council consideration at the upcoming work session?

Staff is recommending master plan 2 as they believe it is the right solution for the park, long-term.

Board: How was the participation from the neighbors, were they specifically reached out to?

Staff: Yes, they were invited to attend the open house at the Carnegie Creative Center, to visit the exhibit at the Senior Center, or review and provide comments on the project online. In addition, several participants from the design workshop group lived in close proximity to City Park.

Board: What is the budget?

Staff: There is approximately $850,000 available for a phase one project. The construction budget amount depends on which phase one project is implemented. The funding for phase 1 was awarded through a voter initiative in 2005 and is expiring soon, so there is pressure to complete an improvement project using these funds.

Board: It bothers me that there is not a full plan with funding. We don’t know what’s going to happen after phase 1, which brings uncertainty.

Board: They will always find the money if they want it badly enough. I do think there are other areas the City can find money. This project could easily take 10 years. If you want the wow factor, I think you should take the leap. If you build it, the money will come in phases.

Jessica makes a motion to support plans 1 and 2, and the 3 phasing scenarios for each master plan, with a preference for master plan 2, phasing scenario A.

Bob seconds the motion.

Motion passed 4-0; Rob abstains from voting.

7. NEW BUSINESS
a. **2020 Work Plan Update**

   Board and Staff collaborated on the Work Plan.

   Jessica made a motion to approve the Work Plan, pending formatting corrections.

   Bob seconds.

   Motion passed 5-0.

8. **BOARD MEMBER REPORTS**

   a. **FC Bikes – No Report**

9. **DEPARTMENT UPDATES**

   a. **Recreation – Bob Adams**

   Currently undergoing an upgrade to our RecTrac software. A representative from Vermont Systems Inc. is on site this week training staff in version 3.1. The upgrade is going in to effect the first part of October. We are expecting some headaches, but in the long run it will be a better system.

   *Board:* What is the award you are receiving next week?

   *Staff:* We haven’t received it yet, but it is the CAPRA Accreditation (Commission for Accreditation of Parks and Recreation Agencies). Like the Malcolm Baldrige award, but for Parks and Recreation.

   b. **Parks Update – Mike Calhoon**

   The E Scooter prep and discussion should be happening very soon. This is a one-year pilot program. We are hopeful about this program. A concern has been the scooters being left anywhere and everywhere. To be honest, this week was the first time I saw a Pace bike left all alone in in one of our parks. The individual can get a ticket for illegal parking for this.

   *Board:* Is there an escape method if this does not work out so it can end sooner than a year?

   *Staff:* There is the ability for that, and they will be seeking feedback during the program.

   The Colorado Disc Club is looking at layouts for an improved layout of the disc golf course at Edora Park. The project could take one or two years.

   As part of the Climate Action Plan goals and working with Environmental Services, we have converted more of our handheld gas-powered tools to electric ones.

   A small section or poured in place surfacing is going into the Martinez Park playground which provides easier access for those with ADA needs.
There was an offer a couple years ago to provide trees along trails in various places. There was no water associated with this offer so there was a 40-45% mortality rate. There was a little money left in that fund, we are going to use that to water the remaining trees, but there is no plan to replace them.

c. **Park Planning and Development – Jennifer Torrey**

   The Rossborough Cyclo-Cross skills training course opens this week.

   Sugar Beet Park is now open. The grand opening celebration is scheduled for 9/28 from 10-2pm.

   Poudre River Whitewater Park is having unanticipated issues with the art wave shelter installations. The park will be opening in phases with the grand opening scheduled for 10/12 from 10am-2pm.

   A Consultant has been selected for the P & R Policy Plan update. The board will be involved in this process.

d. **6-Month Planning Calendar**

   9/24 – 2020 budget revisions, Northeast Fort Collins planning discussion, reimagining Boards and Commissions

   10/15 – 2020 City budget revisions and appropriations, Montava planned unit

   10/22 – City Park improvements, Parks and Recreation master plan

   12/10 – Reimagining Board and Commissions work session, Tourism master plan update

10. **OTHER BUSINESS**

   a. None to report

11. **ADJOURNMENT**

   Meeting adjourned at 7:52pm.