Call Meeting to Order: Jessica MacMillan called the meeting to order 5:35 pm.

Agenda Review & Items of Note: None

Citizen Participation: None

Approval of Minutes: Discussion: None
Scott Sinn made the motion to approve the Parks & Recreation Board minutes of September 23, 2015, seconded by Bruce Henderson – Minutes approved 7:0.

Meeting Summary

The P&R Board reviewed their Work Plan for 2016 and made minor amendments which Carol Rankin captured for final draft and submission.
Full Minutes

AGENDA ITEMS:

Review & Approve 2016 P&R Board Work Plan & Meeting Schedule
The P&R Board reviewed their Work Plan for 2016 and made minor amendments which Carol Rankin captured for final draft.

Scott Sinn made a motion to approve the 2016 Parks & Recreation Board Work Plan & Meeting Schedule as amended.
Seconded by Bruce Henderson
VOTE: 8:0 in favor to approve as amended
No discussion

STAFF UPDATES

Parks Updates
- Holiday lighting will be 100% complete and ready to go for the November 6 lighting ceremony.
- Old Town Square grand reopening is scheduled for October 23. Design and plans for plants will be done with DBA for next summer.
- The winterization campaign is going on at all the parks (blowing out irrigation, drinking fountains, etc.).
- The Cemetery Office has moved to the Park Shop 413 S. Bryan Avenue.
- The median renovation on Horsetooth & Lemay will be done on November 2.
- This summer parks worked on a 1v1 trash/recycling program at all the parks to reduce the number of trash cans an increase the recycling opportunities and this was a successful program.
- Some 2015 year-end statistics to share:
  - Large Event reservations 112
  - Shelters reserved 505
  - 5K’s reserved by Parks 8
  - Diamond Sports games/practices reserved 2,958 with 1,498 preps
  - Turf Sports games/practices reserved 2,293 with 896 preps
  - This equated to over 460,000 people attending/participating in scheduled events
- The Botanical program has also grown and in downtown there were over 30,000 annual plants planted. In addition, approximately 3,000 sq ft of plants were grown in-house, and there were 11 shrub beds located in parks which were renovated over the summer. The Botanical Team maintains about 12 acres of medians.
- The DAR has been working with the Cemetery Office over the last several years getting information on all of the gravestones in Grandview Cemetery.

Board – On November 14 at the Ranch in Loveland, Joshua Taylor a nationally renowned genealogist is going to be speaking at the Conference for a Cause which is a fund raiser for the War of 1812 Preserve the Pensions and the Friday’s Council Tree Chapter, NSDAR Historic Marker Project at Grandview Cemetery

Recreation Updates
- Recreation Facilities have also been updated with recycling cans near the entrances with the help of Caitlin May.
- Treatsylvania and Bow Wowvania will be taking place at the Farm at Lee Martinez October 23-25.
- Hogwarts Halloween will be taking place on October 24 at Northside Aztlan Center from 6pm-9pm with the help of CSU volunteers.
- There was a ribbon cutting for the new Quickstart Tennis Courts at Rolland Moore Park. This was a great collaborative effort between Parks, Park Planning and Recreation. The courts are designed for kids 10 and under.
- Peggy Bowers’ retirement party will be on Wednesday, October 28 at the Senior Center.
- There will be a presentation for all the volunteers that helped with the Senior Center Re-Accreditation.

Board – Do you have an update on the Recreation Strategic Plan?
Staff – I will give a presentation on Recreation Strategic Plan to the Board in January.
**Park Planning Updates**
- The design phase of the Poudre River Downtown project is in full swing. A complete survey was performed and studies are being done on how new Vine Drive properties may be incorporated into the project.
- Avery Park refresh is moving forward and will likely include a lit shelter and landscaping enhancements.
- The Arapaho Bends section of the Poudre Trail is complete; which is a 4 mile loop (3 miles paved and 1 mile crusher vine).

Board – Where are you at with the renovation of City Park?
Staff – We have been putting together a video to show we understand the historic value of City Park.
Board – Are any historic elements coming back?
Staff – We are looking at bringing the Trolley further into the park and creating a shelter with windows so when it’s not in use it can be viewed.

**Board Work Plan Items**
No Updates.

**Bicycle Advisory Board Liaison Update**
No report, meeting is scheduled for October 26.
- Where is the ghost bike that was on Kechter?
- The ghost bikes only stay up for one month.

**Schedule of Articles/Calendar**
An article is due on January 6 for the spring 2016 issue of the Recreator. Kelly Smith will be writing the article.

2016 deadlines:
- March 21 for the summer issue
- June 15 for the fall issue
- September 29 for the winter issue

**Bullet Points**
- The Board updated their 2016 Work Plan and Meeting Schedule.

**Adjournment**:  Meeting adjourned 7:45pm

Respectfully submitted,

Carol Rankin

Board Approved Minutes 12/2/15 – 9:0.

**Board Attendance**
**Board Members:** Ragan Adams, Mary Carlson, Brian Carroll, Bruce Henderson, Jessica MacMillan, Scott Sinn, Kelly Smith, Dawn Theis
**Staff:** Bob Adams, Steve Lukowski, Kurt Friesen, Carol Rankin
**Guest:** None