PARKS AND RECREATION BOARD MINUTES
Regular Meeting
Wednesday, May 23, 2018
5:30 p.m.

Board Chair:
Scott Sinn – 2018
scott.sinn@ymail.com

<table>
<thead>
<tr>
<th>Council Liaison:</th>
<th>Staff Liaisons:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ken Summers - <a href="mailto:ksummers@fcgov.com">ksummers@fcgov.com</a></td>
<td>Mike Calhoon, 970-416-2079 – <a href="mailto:mcalhoon@fcgov.com">mcalhoon@fcgov.com</a></td>
</tr>
<tr>
<td></td>
<td>Kurt Friesen, 970-221-6618 – <a href="mailto:kfriesen@fcgov.com">kfriesen@fcgov.com</a></td>
</tr>
<tr>
<td></td>
<td>Bob Adams, 970-221-6354 – <a href="mailto:hadams@fcgov.com">hadams@fcgov.com</a></td>
</tr>
</tbody>
</table>

BE A GOOD STEWARD: Protect & Respect your Parks, Trails & Recreation Facilities

Call Meeting to Order: Scott Sinn called the meeting to order 5:30 PM.

Agenda Review & Items of Note: None
Welcome Bob Kingsbury to the Board
Citizen Participation: None
Approval of Minutes:
Rob Cagen made the motion to approve the Parks & Recreation Board minutes of April 25, 2018 seconded by Jessica MacMillan – Minutes Approved: 8:0

Meeting Summary

- 
- 
-
Full Minutes

AGENDA ITEMS:

City Park Refresh – Jen Torrey & Kurt Friesen

- There will be community meetings on June 4th & June 7th for City Park Refresh. We’d like to review the abbreviated presentation to provide feedbacks and questions. Jen Torrey has been with us for 9 months and is the project manager taking the lead on this complex project.
- In 2016 we put together project goals and initial park improvement concepts. We’re continuing to build upon those concepts as well as collect feedback through community meetings, an online survey and City Park events. We’ve developed a plan based on the feedback provided and have hired a contractor to help with creating a cost estimate. The project will focus on a core area of the park.
- The project will be funded from 2 sources: $1.4 Million BOB Funding available for Park Improvements and $350K from the CCIP Funding for the City Park Train. Because this is not a new park, it cannot be funded by Capital Expansion Fees and does have to be funded from the General Fund.
- Goals: Respect history & character of the park, improved pedestrian safety near City Park pool, improved sense of place, incorporate the new City Park train, improved playground, additional/improved restrooms, improved entry to Club Tico, safe & convenient parking, enhance pedestrian connections & bike facilities, additional and/or enhanced picnic shelters.
- Concepts: Trolley Garden to feature the historic trolley and provide a better garden; Lake Shore to improve the lake shore with a boardwalk environment; Park Center to create a park core in the middle of the park; Existing improved to fix what exists without making major changes. Citizen response survey supported the Trolley Garden (45%), Existing Improved (28%) & Lake Shore (20%) of 150 responses.
- Phase I: includes the City Park Train & Tracks, modifying the existing playgrounds & remove the existing tennis courts to allow for the train tracks to be laid. The estimated cost for Phase I is $1.8 million.
- Phase II: includes building the new tennis courts, the new playground, restroom, picnic shelters, and trolley pavilion. The estimated cost for Phase II is $5.7-6 million.
- Phase III: includes additional on-street parking, drop-off loop, boardwalk & lakeshore improvements, trolley gardens, promenade & shelters. The estimated cost for Phase III is $4.2 – 4.5 million.
- Next Steps: Community Meetings on June 4th & June 7th 6:00 – 7:30 PM in the Columbine Room at the Lincoln Center, collect citizen input online, pursue funding for Phase II, complete design of Phase I, construct Phase I project in 2019-2020.

Discussion

Board – Jessica Q (#Listen)

Board – Can the additional parking also supplement for Club Tico?

Staff – Absolutely. Any parking that will be removed along City Park Drive will be supplemented in other areas of the park where we’ve planned to improve parking.

Board – I noticed the restrooms are far from the new tennis courts. Are there plans to include restrooms there?

Staff – We don’t plan an additional restroom, but the ballfield restrooms are close. Not as close, but closer.

Board – If you were parking near the pool, would you be parking near the tennis courts?

Staff – We’ve created a drop-off loop as well as providing formalized off-street parking. Additionally, the pedestrian promenade will be a safer place to walk with children since it is closed off to street traffic. Currently, by the pool there isn’t adequate parking as it is. This may be better. The promenade will also provide access to emergency response vehicles.

Parks & Recreation Board Meeting – May 23, 2018
Page 2 of 6
Board – Besides the bridge over the train, are there are things you can do to create an atmosphere for those on the train? Or perhaps some bronze sculptures of the community founders of Fort Collins as an educational option?
Staff – We do have the cannon, in addition to the bridge. We do like the idea of it becoming somewhat of a memorial garden experience. These are interesting ideas we can consider in a future phase.
Board – Are you not replacing the tennis courts as a part of Phase I?
Staff – Correct. That may be a point of contention. That would also include removing the pickleball courts, but we have learned that tennis and pickleball don’t really get along well, nor does pickleball so close to neighborhoods. We are looking to add pickleball courts at Spring Canyon park.
Board – When would construction on Phase I begin?
Staff – As early as Spring of 2019. It will also depend on the completion of the train and our current BFO to council for funding for Phase II.
Board – If you got all the funding at once, could you complete the project in a year rather than do it in phases, so you can open a new park in 2020?
Staff – Yes, that would be great. We wouldn’t even have to close the whole park, just the core of the park. We would still probably construct the project in sub-phases to only close sections at a time.
Staff – The train and our other improvements will not impact the existing 600 trees in City Park.
Board – How many ash trees are in City Park? Do we plan to save them all?
Staff – A lot, and they’re big, old trees. We’ve talked with forestry and there are several trees that are already in poor health that they won’t be treating for Emerald Ash Borer. There are some areas that there will be utility corridors that we’ve targeted with EAB in consideration.

Bob Kingsbury made a motion to provide support for the City Park Refresh conceptual plan. Seconded by Jessica MacMillan.
Approved 8:0

**BFO Process Update – Department Directors**

- On the City Manager page of the city website you can provide input as a part of the BFO process and community priorities. You can also view all the current offers for each segment, such as for Culture & Recreation. Blue offers are ongoing. Green offers are enhancements. You can also review the BFO Process timeline.

**Discussion**

Board – Is there a mechanism to provide feedback or comments yet?
Staff – There isn’t yet. I believe that will be coming in June. We would like the board to start reviewing offers to provide support for their priorities. We can also let you know when there are offers that are made that touch on other areas. For example, the Transportation Board recently asked Parks to attend their board meeting to speak to the Median Project maintenance. Others are in Economic, High Performing Government, etc.
Board – I like your point that offers need to provide a strategy for maintenance, otherwise the offer shouldn’t be made. Don’t build it if you can’t maintain it.
Board – How does that factor in for the city park refresh or even new parks like Twin Silo?
Staff – With the current concept, the only additional maintenance expense we’d be facing is the Trolley Gardens and train, since we already maintain the existing shelters, playgrounds, turf, boardwalk, etc. Also, new parks include 2 years of maintenance considerations in their offer.
Board – Based on the timeline, we’ll have to discuss our priorities at the next meeting and write a letter of support before the end of June based on our discussion.
STAFF UPDATES:

Park Planning Updates

- Poudre River Whitewater Park - City Council recently appropriated an additional $1.5 million dollars to fund additional enhancements associated with the first phase of the Poudre River Whitewater Park. This money will fund reduced or eliminated elements such as the: pedestrian bridge, children’s play area, security cameras/emergency call boxes, site lighting and wall treatments. Funding for a permanent restroom will be pursued in the 2019-20 budget cycle.

- Long View Trail - Trail construction is progressing on schedule with an estimated completion in early July. The large boulder wall north of Scenic Drive and bridge abutments are completed, and installation of pavement is underway. A ribbon cutting ceremony is currently being planned with the assistance of Larimer County and the City of Loveland. Governor John Hickenlooper attended a bill signing at the trailhead in Loveland last week, and was complimentary of the work completed on the Long View and Front Range Trail projects, which is part of the Governors “16 for 2016” campaign.

- Fossil Creek Trail - Construction is scheduled to begin in early July, with an estimated completion in the fall. Staff is currently reviewing artist concepts for the project.

- Streets Park - Pre-construction efforts are underway for Streets Park. A project timeline is being developed. The park design and estimated costs will be presented at the June Parks and Recreation Board meeting.

- City Park Refresh - Public outreach meetings have been planned with a neighborhood meeting occurring on June 4th, and a community meeting planned for June 7th. Construction of phase one of the City Park refresh project is anticipated to begin in 2019.

- Crescent Park - The playground remains open while the irrigation for the park is being installed. Plantings and seeding will begin over the next couple of weeks, after raw water has been delivered to the park. Carolyn Braaksma, artist, is completing the art pieces and plans to install them before the official park opening. A grand opening is being planned for the beginning of August. More details will be sent as the park nears completion, and a date can be confirmed.

- Northeast Community Park/Montava - Coordination efforts continue with the Montava developer to define a site and appropriate acreage for the future Northeast Community Park. Conceptual park plans have been developed by the City and Developer. Negotiations are ongoing.

- County Partnership - Parks Data Collection - The City is pursuing a partnership with the Larimer County Public Health Department and University students from CSU and UNC to do a study that evaluates park usage. Students will evaluate how visitors utilize a variety of parks in the city and collect other useful data including demographics, time of use, etc. The data will be used to develop metrics and the update to the Parks & Recreation Plan, schedule to begin early next year.

- East Community Park - Underdrain construction on the East Community Park site, located near Drake & Ziegler, is progressing. The underdrain will eliminate or reduce groundwater in the area, and is necessary as part of the site reclamation efforts. The City will be meeting with the adjacent Developer to discuss several items of concern related to the future development of the park and maintenance facility.

Discussion

Board – Will Montava be donating the land for the Northeast Community Park?
Staff – It won’t be donated. We’re looking at an expedited construction schedule and we’re currently in negotiations with the developer.

Board – Will that park be located outside of the city boundaries?
Staff – It’s within the urban growth boundary

Board - Will you be sending out students to multiple parks?
Staff - The analysis will be on one on more parks, we’re not sure yet. We’re hoping to improve our metrics following this research.

Board – What do you use currently for metrics?
Staff - Survey of park users and their satisfaction with parks, and acres of parkland per 1,000 residents.

Recreation Updates

- Registration data for Summer 2018 - Includes Senior Members Early Registration and Mass Registration 5/8 thru 5/10/2018. Total revenue from registrations = $240,358, last year’s Summer registration two-day revenue was $215,781.
  - Total enrollments = 5,918; Summer 2017 = 5,239
  - 71% registered using WebTrac
  - Includes a total of 857 Youth and Adult reduced fee enrollments with 36% registering on-line!
  - Top five enrollment areas:
    1. Aquatics
    2. Child Development
    3. Fitness
    4. Trips & Travel
    5. Youth Sports
- Kites in the Park - Sunday, May 20th - Celebrating National Kids to Park Day
- City Park Pool Opens - Saturday, May 26 @ 10:00 AM – 5:30 PM.
  - New this year we are renting our pool on Friday, Saturday, Sunday 6:00 – 8:00 PM. We are getting rid of the Twilight Swim on Friday. This will allow us to re-coup costs for staying open during these timeframes.

Discussion

Board - How are Club Tico reservations going?
Staff - #followup

Parks Updates

- Playground lifecycle replacement at Lee Martinez Park is completed
- Dam warning signs on Poudre Trail for tubers have been installed. There have already been a few rescues this year.
- Free Mulch has been a well received program by the community. We will continue to stock the Gardens at Spring Creek and Timberline Recycling Center year-round that will be self-service.
- We’re continuing to develop the Emerald Ash Borer educational materials with John Litel in Marketing.
- The City Attorney and Parks will be proposing an ordinance in July to change the city code to state Model Rocketry is not allowed unless permitted, instead of signed. This will insure that they’ll read all other restrictions regarding model rocket size, safety and insurance.
- As a heads up, drone use regulations are coming up based on community interest.

Discussion

Board - Isn’t the FAA still developing guidelines on drones?
Staff – Yes, they are.
Board – What’s the duration of time the Model Rocketry permits will apply for?
Staff – They will be per event permits.

Review City Council 6-Month Agenda

- May 29th - NISP
- June 5th – Abandoned Campsite Meeting
- June 19th – Swearing in of New Police Chief, Metropolitan District Policy will impact the development of the Northeast Community Park regarding the public benefit of a residential development instead of commercial development.
• Late June – Appropriation resolution for Whitewater Park
• October 23rd – Homelessness update

Discussion

Board – We spoke about the problem of needles in the parks. Have there been any good solutions?
Staff – We have trash pickers, poke-resistant gloves and sharps containers.
Board – Have you considered a safe location for using intravenous drugs or needle disposal?
Staff – It has been considered, but we haven’t been able to arrive at a solution. We would prefer them to be on private property, rather than public property. We got 2 sharps containers locations at the Catholic Charities and the Rescue Mission locations.

Bicycle Advisory Board Liaison Update

• Study to look at underpass or at-grade separated crossing locations and determine or prioritize which should be constructed first.
• Colorado Safety-Stop law that doesn’t require bicyclists to stop when crossing if there isn’t a vehicle waiting. Fort Collins will have an opportunity to decide if they want to change the law as well.
• Bike Share Program is being expanded and will be rebranded as PACE. It’s $1 every 30 minutes to rent a bicycle. Parks is working with them to determine locations. Also, you aren’t required to return it to the station. Just lock it up on a public bike lock area and end your ride. The program is owned & operated by Zagster and funded by ridership & sponsorship. There will also be a mobile app to help.

Schedule of Articles/Calendar

• Winter Recreator, due in August. No current volunteers.

Bullet Points

• City Park Refresh
• BFO Update
• Thank you, Coleen Elliott
• Scott Sinn is resigning to move to a job with the Austin Parks & Recreation Department and will be stepping down as the Board Chair.

Adjournment: Meeting adjourned 7:20 PM

Respectfully submitted,
Coleen Elliott

Board Attendance
Board Members: Rob Cagen, Catherine Carabetta, Mary Carlson, Bruce Henderson, Jessica MacMillan, Scott Sinn, Kelly Smith, Bob Kingsbury
Staff: Coleen Elliott, Mike Calhoon, Colleen Bannon, Kurt Friesen, Jen Torrey, Bob Adams,
Guest: None
Presenters: None