1. CALL TO ORDER

   Rob Cagan called the meeting to order at 5:38pm

2. ROLL CALL

   - Board Members Present
     o Rob Cagan – Vice Chair
     o Ragan Adams
     o Jessica MacMillan
     o Catherine Carabetta
     o Mary Carlson
     o Bruce Henderson
     o Bob Kingsbury
     o Sam Houghteling
   - Board Members Absent
     o Kelly Smith – Secretary (Excused)
   - Staff Members Present
     o Mike Calhoon – Director of Parks
     o Bob Adams – Director of Recreation
     o Colleen Bannon – Administrative Assistant/Board Support
     o Matt Day – Park Planning and Development

3. AGENDA REVIEW

   - No changes announced at the meeting by the Chair

4. CITIZEN PARTICIPATION

   - No citizen participation

5. APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 27, 2018

   Jessica approved minutes
   Rob pointed out a spelling error on page 3 of the minutes
   Jessica approves minutes as corrected of June 25th
   Catherine second
   Motion passed 8-0

6. UNFINISHED BUSINESS

   - Election of Officers
     o Chairman – Rob Cagan (unopposed)
     o Vice Chairman – Catherine Carabetta
       ▪ Jessica MacMillan (2 votes) vs. Catherine Carabetta (6 votes)
7. NEW BUSINESS

- Financial Overview – Lawrence Pollack, Budget Director

The City of Fort Collins Strategic Plan is aligned and focused on continuous improvements in seven Key Outcome Areas:

- Neighborhood Livability and Social Health
- Culture and Recreation
- Economic Health
- Environmental Health
- Safe Community
- Transportation
- High Performing Government

Departments submit their offers, which are then reviewed by the respective BFO team. These BFO teams consist of 7 staff members, and 2 volunteers from the community. The recommended budget offers are then presented to the BLT, or Budget Lead Team. This team is comprised of Darin, Deputy City Manager, Chief Financial Officer and all Service Area Directors. Offers are then ranked and funded from highest priority to lowest priority. When funding depletes, offers remaining do not get funded. The recommended budget needs to be finalized by Labor Day (September 3).

1st Council Work Session – September 11
Public Hearing – September 18
Public Hearing #2 – October 2
2nd Council Work Session – October 9
3rd Council Work Session – October 23
Adopt budget – November 30

Board: Can citizens give feedback before the 1st and 2nd reading?
Lawrence: Yes, people can give additional feedback
Board: Are the meetings just for Council?
Lawrence: You cannot participate in the meeting, but you can go

Board: What specific financial information are you looking for?
Lawrence: We are on target for 2018 projections, with a 3% increase in sales tax in ’18 and ’19.

Board: If revenue goes down, does that indicate an economic softening?
Lawrence: It correlates softly. Recessions occur every 7 to 8 years. We are at 9. No one is talking doom and gloom for ’19 or ’20. We will go into recession again, it’s just unknown when. We have an insurance
Parks & Recreation Board
Parks Maintenance Shop

TYPE OF MEETING – REGULAR July 25, 2018

policy. We can take from the general fund reserve. This will give us a buffer while we plan

Board: Is it true that we don’t start a project until money is collected?

Lawrence: There was one year that we needed to borrow money, but we are very much about “pay as you go”. We are in this budget season with 3 major projects:

- Regional Police training facility
- I-25 expansion – this was a commitment we signed up for along with many communities along the front range
- Interchange at Vine and Lemay

Board: How does Fort Collins compare percentage wise with bonding?

Lawrence: We have AAA rating. This bonding for Broadband will have 0 effect on credit rating. We are only one of 3 or 4 cities that have AAA rating in Colorado. Less than 3% of cities have AAA rating.

Board: How does Broadband come into this?

Lawrence: Broadband was bonded for and voted to move forward. Q3 2019 will be the first introduction

Board: Just how far reaching will Broadband be?

Lawrence: From my understanding, just in the GMA

- City Park – Board Subcommittees

Suggested 2 or 3 board members tackle the issue. City Council wants a definition of what Refresh is, and how we do it. Will also need a Strategic Plan.

Board will wait for direction from Kurt Friesen

Recommended at the August meeting to speak with Kurt as a committee to begin a definition of refresh, and a strategy for refresh. Include metrics that the community needs a refresh, the level of change needed in-order to be a refresh, and how we fund it.

Motion passes: 8-0

8. BOARD MEMBER REPORTS

No reports on committee activities, or events attended.

9. OTHER BUSINESS

Staff Updates

Parks Staff Update

Event season is in full swing.
Our department is working hard with the trails getting older. We have been grinding trails – mostly focusing on Poudre and Spring Creek Trails.

We have installed VelopA’s – multi-level bike racks

We are also working with the Farm to move the tractor to put in a new playground tractor what meets safety standards. The old tractor can then go on display.

We are working on Twin Silo Park. The grass is growing in nicely. We are in the 2nd round of over-seeding and another round of native area seeding.

ISA tree climbing competition was last weekend

4th of July celebration – this was the 1st time we had to initiate an evacuation after the 1st act because of lightening

Recreation Staff Updates

There were 54 entries into the 4th of July Parade. A new route was used as well. The City is working with the running group that does the Firecracker 5k

Thank you to the Parks staff for the help on 4th of July

Pouch Plunge is August 26th from 4pm – 6pm

Mass Registration is on August 9th

On page 12 of the Recreator there is an article called Take Root, Grown, Flourish

A new Recreator is out which includes Lincoln Center events. Fees will go up this year due to the increase in minimum wage and the compression of hourly staff and other ongoing expenses (article on pg. 48 of Recreator)

1st meeting with Council about KFCG was last night. If we don’t pass this tax, we will have a reduction in services. The programs supported by KFCG, such as Mulberry Pool, will have an information board discussing how this money is used at that facility

An Operations and Maintenance lifecycle replacement discussion for Parks and Recreation should be discussed with future funding

Park Planning & Development Staff Updates

Matt Day from Park Planning & Development presented on Crescent Park, which is in construction and the final design of the Downtown Whitewater Park. Project updates attached.

Crescent Park:

Staff: Operations and maintenance for Crescent Park are funded by KFCG.

Whitewater Park:

Board: Is there a safe place for children to play?
Parks & Recreation Board

Parks Maintenance Shop

TYPE OF MEETING – REGULAR July 25, 2018

Staff: Yes. There is a cut-out space to make a safe spot for children. The Poudre Trail will be diverted for quite some time due to park construction. The trail will be diverted from Willow to cross College, and get back onto the trail at the Discovery Center.

Board: Cheers to Natural Resources. Shields to College and Shields to Taft Hill are mature now.

Staff: The goal was to eliminate overflow on College Ave. in a 100 year event.

Board: Will this help prevent the trail from being flooded?

Staff: The trail location is set by railroad height. This work will not affect the trail until the Lee Martinez reach, but no promises. Businesses north of Vine will be out of the floodway. Natural Areas, Stormwater, and the General Fund helped to make this a reasonable project. It is hard to clean up the river especially with permitting.

Staff: There is no time limit on these funds. Next step is to find out what a “Refresh” is, and what public outreach method should be used. We also need to find another way to fund a refresh. Refresh should be used for Community Parks, and Lifecycle needs to be used for Neighborhood Parks.

Board: Phasing can’t be stretched over a 6-year period. If you have to close the park for a year to get it done, then do that. Staff seems to be up against a wall. If the project is contentious, we need to be supportive of the department, and their work.

6-month Council Calendar

- Council will be discussing a topic or issue relating to Parks, Recreation and Park Planning and Development between now and the end of the year. It has been suggested board members either attend or watch the Council meetings
  - August 14: Review BFO Assumptions and Major Themes of the 2019/10 Budget
  - August 21: Updates for title 32 metro district – Montava
  - August 21: NISP comments
  - September 4: Setting the 2019-20 Budget Public Hearings (consent)
  - September 4: Montava Metropolitan Districts Consolidated Service Plan
  - September 4: Waterfield Metropolitan Districts Consolidated Service Plan
  - September 4: Water’s Edge Metropolitan Districts Consolidated Service Plan
  - September 11: 1st Budget Council Work Session
  - September 18: 2019-20 Budget Public Hearing
  - September 25: NISP
  - October 9: 2nd Budget Council Work Session
  - October 16: 3rd Budget Council Work Session
  - October 30: Park Refresh
  - November 6: 2019-20 Budget and Annual Appropriation Ordinance (1st reading)
  - November 20: 2019-20 Budget and Annual Appropriation Ordinance (2nd reading)

Appropriate Board Member Actions (Process and Procedure)

Board members to look at current workplan. If a topic or item is of interest, report back and give a brief presentation.

07/25/2018 – MINUTES
Parks & Recreation Board
Parks Maintenance Shop

TYPE OF MEETING – REGULAR July 25, 2018

Some topics to keep in mind:
- Trails
- Financing – how we finance parks

Encourage Board members to attend Council hearings regarding BFO process. The board typically walks up to the microphone together as a group. This has a huge impact on Council.

10. ADJOURNMENT

Meeting Adjourned at 8:05pm