Parks and Recreation Board

TYPE OF MEETING – REGULAR

Date, Time: 8/28/2019, 5:30pm
Location: 215 N Mason, Community Room

1. CALL TO ORDER

   Jessica MacMillan called the meeting to order at 5:32

2. ROLL CALL

   - Board Members Present
     - Jessica MacMillan – Chair
     - Catherine Carabetta – Vice Chair
     - Ragan Adams
     - Rob Cagen
     - Mary Carlson
     - Sam Houghteling
     - Bob Kingsbury
     - Mike Tupa
   - Staff Members Present
     - Bob Adams - Director of Recreation
     - Kurt Friesen – Director of Park Planning and Development
     - Mike Calhoon – Director of Parks
     - Salina Hemmen – Business Support III/Board Support
     - Valerie Van Ryn – Lead Specialist, Marketing
     - Marc Rademacher – Recreation Manager

3. AGENDA REVIEW

   - Add Winter Recreator article under Other Business

4. CITIZEN PARTICIPATION

   - A father and son present, they were observing as part of a high school assignment.

5. APPROVAL OF MINUTES OF REGULAR MEETING ON JUNE 26, 2019

   Bob makes motion to pass minutes
   Sam seconds
   Motion passed 6-0, pending correction of Rob Cagen misspelling
   Mary and Catherine abstained from voting as they were not present at the June meeting.

6. UNFINISHED BUSINESS

   a. Update on Sports Complex Feasibility Study Presentation – Marc Rademacher

   Presented at 8/13/19 City Council work session. The study presented the findings of the Sports Complex feasibility study conducted by Hunden Strategic Partners. The presentation
included background of how the study was conducted and options based on their findings.

**Board:** Would you ever take a facility like this and partner with neighboring cities?

**Staff:** Yes, we could, if that is the direction that Council would want to go.

**Board:** What about Triple Crown Sports?

**Staff:** They were well represented in this process. One problem is that when they can run their events in the summer the hotels are already 85% full. During winter months we could fill more hotels if there was an indoor complex, generating more revenue since they are currently only 45% full during those months.

**Board:** Is there any land at the County fairgrounds available?

**Staff:** They are doing a similar study to ours and were at the table during this conversation.

b. **Rossborough Cyclo-Cross Update – Kurt Friesen**

A neighborhood meeting was held in early July regarding the pilot project of a cyclo-cross skills training course in Rossborough Park. Cyclo-cross is a seasonal sport during the months of September through December for road bike racers, this is their off-season. Construction will begin in September and open approximately 9/23. The course will feature, painted lines on the turf, a 60ft long sand pit, barriers and two sets of stairs, as well as signage so that people understand what the course is and how it is to be used. A wide range of feedback was received from the meeting with support around 50-50. Neighbor concerns were mostly centered around them not knowing what the sport is. After the pilot program ends, another neighborhood meeting will be held in early 2020, giving the neighbors an opportunity to provide feedback.

**Board:** Is there a point person for the neighbors in case something comes up at the park during the season?

**Staff:** Yes, Jen in Park Planning as well as a cyclo-cross rider to answer questions, but I honestly think most of the apprehension is because they don’t know about the sport.

NEW BUSINESS

a. **Montava Development – Clay Frickey and Angie Milewski (Chief Planner at BHA Design)**

Montava is a proposed neighborhood development near the Budweiser brewery, this would be a complete community with an estimated 4000 homes, schools, a farm, retail, civic center, library, bike trails and more. Part of the proposed development will need to amend elements of three approved plans; Mountain Vista Subarea Plan, Transportation Master Plan and the Parks and Recreation Policy Plan. To do this, the planners must first go to the appropriate boards for feedback. At the October 15th City Council meeting, your recommendation tonight will be given to council, who will be the ultimate decision maker.

The proposal on the table is to modify the 2008 Parks and Recreation Policy Plan, which
is calling for a northeast community park of 100 acres, to instead reference a northeast community park of 80-100 acres. This board’s recommendation will be taken to council who will then use it in their decision-making process.

*Board:* In the city center, what size retail will be in there, will it be big box?

*Staff:* No big box retailers will be allowed; all retail will be local.

*Board:* So approximately 4000 people will be driving through town to get to those stores, so we will be adding that traffic to the City?

*Staff:* Yes. There are proposed areas to be developed in Fort Collins for these areas as this expands. It will be 20-30 years before this neighborhood is completely built out.

*Board:* Who owns the park land?

*Staff:* Currently the school district does. Eventually it would be owned by Montava, then the city would buy it.

*Board:* What is the cost?

*Staff:* It could be 5-10 million, just for the land.

*Board:* I am concerned about the price of it. If they build some beautiful design, then charge the City for it, we may not be able to afford it, plus you need to consider the cost of managing it. All the time people are dumping property on Parks and Rec. and it's bankrupting us.

*Staff:* When we enter into an agreement, it will indicate what value we will purchase the land at.

Rob makes motion to pass: The Parks and Recreation Policy Plan shall be amended to include a northeast community park of 80-100 acres, with conditions (attached below), as supported in the policy. Portions of the recommendation as highlighted below will be changed to the word “shall” as well as the land be negotiated for purchase at the appropriate 2019 prices.

Sam seconds the motion.

Motion passed 7-1; Mary Carlson opposes.
Staff Recommendation

Staff recommends approval of the plan amendment, with conditions. Approval of the request to modify the 2008 Parks and Recreation Policy Plan to provide for a northeast community park of 80-100 acres (instead of 100 acres) is recommended with the following conditions:

- The PUD Master Plan, and subsequent Project Development Plans (PDPs) for phased development, will include the following grade-separated pedestrian and trail crossings, including one which connects non-contiguous parkland:
  - Grade-separated pedestrian and trail underpass crossings will be provided by the Developer at locations #2 and #3 as shown on the attached map. The design of such crossings shall be reasonable and feasible under all the circumstances and shall consider the feasible preservation of usable parkland and the provision of convenient, safe and attractive pedestrian access. Crossing design to be mutually agreed to before PDP approval for the relevant phase(s) of the development.
  - The Montava PUD Master Plan identifies grade-separated pedestrian and trail underpass crossings at locations #1 and #4 on the attached map. The Developer acknowledges that an equitable, proportionate share of the design and construction cost of such underpass crossings will be necessary; such cost sharing shall be identified and mutually agreed upon before PDP approval of the relevant phase(s) of the development, recognizing that adjacent developments and the City (Park Planning & Development) should equitably and proportionately share in such cost.

- At-grade crossings have been identified within the Montava PUD Master Plan. Dependent upon City funding availability, among other elements, Park Planning & Development desires to keep the option open for potential grade-separated crossings at these locations. Therefore, the Developer agrees to engage in good faith negotiations with the City for the acquisition of the City of potential easements for any such grade separated crossings as well as the design of any such crossings.

- A public access and trail easement along the proposed #8 ditch corridor will be provided by the Developer between trail crossings #1 and #4. As indicated conceptually in the Master Plan and the cross-section on the attached exhibit, the trail and ditch north of the Community Park will be designed to create a wider, more natural experience. South of the park and adjacent to the Town Center, the trail and ditch are planned as a narrower section designed to facilitate connections into the adjacent neighborhoods and mixed-use areas and with the ditch in close proximity of North Timberline Road to facilitate ditch maintenance. Final design of the trail, ditch, ditch maintenance access and associated easement widths, along with equitable and proportionate cost sharing for design and construction of the trail, will be determined at the time of PDP for the relevant phase(s) of the development.

- Developer will make #8 ditch improvements through the park site, including shallow sloped vegetated banks reasonably suitable for a park environment and consistent with the cross-sections included in the PUD Master Plan and shown on the attached map. The Developer and Park Planning & Development staff will work together on the design for this work, to be agreed upon before PDP approval for the relevant phase(s) of the development.

- Developer will work cooperatively with the City to include a minimum 25,000 SF community recreation center with shared parking as a part of the Town Center included in the Montava PUD Master Plan. A site for the City owned and operated recreation center will be identified by the developer and discussed with Recreation staff prior to submitting a PDP for the relevant phase(s) of the development. It is the intent of the Developer and City to engage in good faith negotiation for an option to purchase by the City or otherwise for the City to acquire a mutually agreeable site.

- If a shared irrigation pond is agreed upon between the City and the Developer and/or Poudre School District, the pond must be located proportionally on Developer and/or Poudre School District property, in addition to park property.

- Park Planning & Development staff desires to incorporate a park district maintenance facility on the park property. The Developer agrees to cooperatively participate with City staff in outreach to surrounding neighborhoods and HOA representative(s) with regard to such maintenance facility.
b. **2020 Work Plan**

The 2020 work plan is due at the end of next month. We will work on this together at the September meeting. Please reflect on the bullet points to see if we need to add or delete anything. Keep in mind that we are only allowed to act on things that are in the work plan.

Looking ahead, the Parks and Rec. Policy Plan will be changing over the next two years.

*Board*: Is there a plan to discuss how we did this year?

*Staff*: Yes, in the December meeting and in January when we write the annual report.

7. **DEPARTMENT UPDATES**

   a. **Recreation – Bob Adams**
Mass fall registration on 8/6 through 8/8 generated over $200,000 in revenue with overall enrollments up 11% from last year. Top 5 areas of enrollment were: Fitness, Child Development, Aquatics, Youth Sports and Youth Dance.

Pooch Plunge was held on Sunday 8/25 with 409 dogs and 656 humans in attendance.

City Park Pool is closed for the season.

b. **Parks – Mike Calhoon**

Recently hosted two large events: The 4\textsuperscript{th} of July and New West Fest, both went well.

There have been water quality issues at Fossil Creek. A calcium injection system to neutralize salts and soils has been underway, but we are still fighting the problem after all these years.

c. **Park Planning and Development – Kurt Friesen**

The third and final neighborhood meeting for Trail Head Park will be held on 9/19.

Sugar Beet Park is nearing completion. The grand opening will be held on 9/28.

Soil improvements were made to Twin Silo park. There was a buildup of silt on the creek floor as a result of low flows through the creek play area.

Poudre River Whitewater Park is on track for completion in September with a large celebration planned in October. The test sessions for functionality and performance went well.

*Board:* When the river was high, did everything hold up well?

*Staff:* It all held up beautifully. Testers said that the lower feature was exceptional.

Another City Park Tomorrow workshop was held with the workshop participants. There are now two plans each with three phasing options. Kurt is scheduled to present this information at the City Council 10/22 work session.

d. **6-Month Planning Calendar**

- 9/3 – Kendra Boot, Wood Recycling Program
- 9/17 – 2020 Budget Revision
- 9/24 – Budget Revisions, NE Fort Collins Planning Discussion, and Reimagining Boards and Commissions
8. BOARD MEMBER REPORTS
   a. Respectful Workplace
      In June we were told that all board members and staff are required to take this workshop. If you did not attend one of the workshop sessions, then HR will be reaching out to you individually with a link to complete this course, you must do this.
   b. FC Moves – Mike Tupa
      Last meeting was held 8/26. There is a demonstration project being set up on back in, angle parking. The idea is to better safeguard pedestrians and bicycles as they will exit their vehicles towards the sidewalk instead of the street. This project will be conducted on Howes and Laporte.

      Bike share program has been going well so far. There has been no negative impact to staff, but CSU will be differently affected than the rest of town.

      Had to caution the board about the electric scooter program. Last week at Coors Field, they were left everywhere. As a result of that, the scooters are no longer allowed on sidewalks. A concern is that people will leave them outside of their house or anywhere in the middle of the street or sidewalk.

9. OTHER BUSINESS
   a. September meeting change
      The September meeting will be rescheduled to September 18th and will be held in the 215 N Mason Community Room. Bob, Mike and Kurt will all be in Baltimore on 9/25 accepting the CAPRA award. Majority of meeting will be focused on the 2020 work plan.

   b. Board Member Vacancy Process
      Ben Burnham has accepted a position at Boise State and is moving to Idaho. The City is not going to do anything about the vacancy at this point because of the reimagining of Boards and Commissions. We will be a board of 8 for the remainder of the year. It is very important that everyone attend the next three meetings. The city will appoint us someone if needed for a quorum.

   c. Recreator Article
      Winter article due 9/6. Sam volunteers to write on the topic of Winter Sports. Will brainstorm
Parks and Recreation Board

TYPE OF MEETING – REGULAR

10. ADJOURNMENT

    Meeting adjourned at 8:15pm.