

12-4-2019

December 4, 2019

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CASE NUMBER: 2020CV116

City of Fort Collins  
Records Custodian  
City Hall West  
300 LaPorte Avenue  
Fort Collins, Colorado 80521

Dear Records Custodian,

Pursuant to Colorado Open Records Act 24-72-201 *et seq.* I request that you make available the following public records:

1. **The personnel/employment file of Noah Beals for the dates August 1, 2018 through December 4, 2019**
  - a. Please provide any and all documents that are contained in Noah Beals' personnel/employment file including and not limited to his department transfers, employment application, employment agreement, performance ratings, performance evaluation narratives, compensation, expense allowances and benefits, and any and all other documents that are not explicitly exempt under the law.
  - b. Per statute, do not include Mr. Beals' home address, his telephone number, and his personal financial information.

Please note C.R.S. 24-72-202(1(4.5):

“Personnel files” means and includes home addresses, telephone numbers, financial information, and other information maintained because of the employer-employee relationship, and other documents specifically exempt from disclosure under this part 2 or any other provision of law.

“Personnel files” does not include applications of past or current employees, employment agreements, any amount paid or benefit provided incident to termination of employment, performance ratings, final sabbatical reports required under section 23-5-123, C.R.S., or any compensation, including expense allowances and benefits, paid to employees by the state, its agencies, institutions, or political subdivisions.

This information is in the public interest and will contribute significantly to the public's understanding of the processes involved with the use of public money.

This information is not being sought for commercial purposes.

If there are any fees for the requested records, please inform me if the cost will exceed \$35.00.

Please provide the records electronically to [stacy\\_lynne@comcast.net](mailto:stacy_lynne@comcast.net).

If access to these records will take longer than the three (3) day statutory requirement, please cite the extenuating circumstances and let me know when I should expect copies of the records.

If you deny any portion, or all, of this request, please provide a written explanation of the reason(s) for your denial, including a citation to each specific statutory exemption you feel justifies the refusal to release public information. If you conclude that portions of the records that I request are exempt from disclosure, please release the remainder of the records, redacting only the portion that you claim are exempt.

Please contact me with any questions about this request.

Thank you,

A handwritten signature in cursive script that reads "Stacy Lynne".

Stacy Lynne  
Investigative Journalist

970-402-1852

[stacy\\_lynne@comcast.net](mailto:stacy_lynne@comcast.net)