

# AGENDA ITEM SUMMARY

## FORT COLLINS CITY COUNCIL

**ITEM NUMBER:** 38 A-B

**DATE:** April 20, 1999

**STAFF:** Wanda Krajicek

### **SUBJECT:**

Items Relating to Various Council Liaison Assignments and Committee Appointments.

### **RECOMMENDATION:**

Staff recommends Council select Councilmembers to fill each vacancy and then adopt the Resolution.

### **EXECUTIVE SUMMARY:**

- A. Resolution 99-52 Making Board and Commission Liaison Assignments and Committee Appointments.
- B. Resolution 99-53 Approving and Endorsing the Appointment of a Councilmember to the Larimer County Fair Board.

Following the Council reorganization meeting in April of odd-numbered years, Councilmembers decide which of the various board and commission liaison assignments and committee appointments are of interest to them as individuals. A Resolution has been prepared so that the names of individual Councilmembers can be inserted in the blank spaces.

A Resolution has also been prepared regarding approval and endorsement of a Council representative on the Larimer County Fair Board. Following adoption of the Resolution, a copy will be forwarded to the Larimer County Commissioners for their consideration and action.

A grid reflecting current assignments, as well as a blank grid, are attached as planning tools for Council's use in determining assignments each Councilmember may be interested in assuming. A brief description of Council Committee functions and membership is also attached.

RESOLUTION 99-52  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
MAKING BOARD AND COMMISSION LIAISON  
ASSIGNMENTS AND COMMITTEE APPOINTMENTS

WHEREAS, the City Council appoints Councilmembers to serve as liaisons to the City's boards and commissions and the Urban Growth Area Review Board; and

WHEREAS, Council has also established a number of Council committees and makes appointments to these various committees; and

WHEREAS, Council is also desirous of appointing representatives to certain other organizations of which the City is a member.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the following named Councilmembers be, and they hereby are, appointed to serve as Council liaisons to the following City boards and commissions, as well as the Urban Growth Area Review Board, until such time as the Council may reconsider such appointments:

<u>BOARD</u>	<u>LIAISON</u>
AFFORDABLE HOUSING BOARD	_____
AIR QUALITY ADVISORY BOARD	_____
ART IN PUBLIC PLACES BOARD	_____
BUILDING REVIEW BOARD	_____
CITIZEN REVIEW BOARD	_____
COMMISSION ON DISABILITY	_____
COMMISSION ON THE STATUS OF WOMEN	_____
CDBG COMMISSION	_____
CULTURAL RESOURCES BOARD	_____
ELECTION BOARD	_____
ELECTRIC BOARD	_____

GOLF BOARD \_\_\_\_\_

HUMAN RELATIONS COMMISSION \_\_\_\_\_

LANDMARK PRESERVATION COMMISSION \_\_\_\_\_

LIBRARY BOARD \_\_\_\_\_

LIQUOR/MASSAGE LICENSING AUTHORITY \_\_\_\_\_

NATURAL RESOURCES ADVISORY BOARD \_\_\_\_\_

PARKS AND RECREATION BOARD \_\_\_\_\_

PERSONNEL BOARD \_\_\_\_\_

PLANNING AND ZONING BOARD \_\_\_\_\_

RETIREMENT COMMITTEE \_\_\_\_\_

SENIOR ADVISORY BOARD \_\_\_\_\_

TELECOMMUNICATIONS BOARD \_\_\_\_\_

TRANSPORTATION BOARD \_\_\_\_\_

URBAN GROWTH AREA REVIEW BOARD \_\_\_\_\_

WATER BOARD \_\_\_\_\_

YOUTH ADVISORY BOARD \_\_\_\_\_

ZONING BOARD OF APPEALS \_\_\_\_\_

Section 2. That the following named Councilmembers be, and they hereby are, appointed to serve on the following Council boards and committees until such time as the Council may reconsider such appointments:

ETHICS REVIEW BOARD

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (Alt.)

FINANCE COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GOVERNANCE COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GROWTH MANAGEMENT COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HEALTH AND SAFETY COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LEGISLATIVE REVIEW COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ORGANIZATIONAL DEVELOPMENT COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

UTILITIES AND TECHNOLOGY COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Section 3. That the following named Councilmembers be, and they hereby are, appointed to serve as City representatives on the following boards, committees, and councils until such time as the Council may reconsider such appointments:

COLORADO STATE UNIVERSITY LIAISON COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_

DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

\_\_\_\_\_  
\_\_\_\_\_ (Alt.)

NORTH FRONT RANGE TRANSPORTATION AND  
AIR QUALITY PLANNING COUNCIL

\_\_\_\_\_  
\_\_\_\_\_ (Alt.)

POUDRE FIRE AUTHORITY BOARD OF DIRECTORS

\_\_\_\_\_  
\_\_\_\_\_

POUDRE SCHOOL DISTRICT LIAISON COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_

Passed and adopted at a regular meeting of the City Council held this 20th day of April, A.D.  
1999.

---

Mayor

ATTEST:

---

City Clerk

RESOLUTION 99-53  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
APPROVING AND ENDORSING THE APPOINTMENT OF  
A COUNCILMEMBER TO THE LARIMER COUNTY FAIR BOARD

WHEREAS, the Larimer County Fair Board (the "Fair Board") was established as an advisory board to the Board of County Commissioners; and

WHEREAS, the responsibilities of the Fair Board include: organizing and coordinating the yearly County Fair with the County Fair Manager; submitting recommendations to the board of County Commissioners on the hiring of the County Fair Manager; interviewing applicants and recommending names for appointment to the Fair Board; and making recommendations concerning the Larimer County Fairground's growth and improvements; and

WHEREAS, appointments to the Fair Board are made to provide balanced geographic representation in the County, so that committee members have an interest in the entire County fairground operation; and

WHEREAS, the 12-member Board should include one representative from the City of Loveland and one representative from the City of Fort Collins; and

WHEREAS, it is the policy of the Council to reexamine its committee assignments at the regular meeting following the Council reorganization meeting in April of odd-numbered years.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS that the City Council formally approves and endorses the appointment of the following named person to the Larimer County Fair Board:

Passed and adopted at a regular meeting of the Council of the City of Fort Collins held this 20th day of April, A.D. 1999.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**1999-2001  
BOARDS AND COMMISSIONS LIAISON ASSIGNMENTS**

ASSIGNMENT	BERTSCHY	BYRNE	KASTEIN	MARTINEZ	MASON	WEITKUNAT	WANNER	LEGISLATIVE REFERENCE
Affordable Housing Board								Resolution 99-
Air Quality Advisory Board								Resolution 99-
Art in Public Places Board								Resolution 99-
Building Review Board								Resolution 99-
Citizen Review Board								Resolution 99-
Commission on Disability								Resolution 99-
Commission on the Status of Women								Resolution 99-
CDBG Commission								Resolution 99-
Cultural Resources Board								Resolution 99-
Election Board								Resolution 99-
Electric Board								Resolution 99-
Golf Board								Resolution 99-
Human Relations Commission								Resolution 99-
Landmark Preservation Commission								Resolution 99-
Library Board								Resolution 99-
Liquor/Massage Licensing Authority								Resolution 99-
Natural Resources Advisory Board								Resolution 99-
Parks and Recreation Board								Resolution 99-
Personnel Board*								Resolution 99-
Planning and Zoning Board								Resolution 99-
Retirement Committee								Resolution 99-
Senior Advisory Board								Resolution 99-
Telecommunications Board								Resolution 99-
Transportation Board								Resolution 99-
UGA Review Board								Resolution 99-
Water Utilities Board								Resolution 99-
Youth Advisory Board								Resolution 99-
Zoning Board of Appeals								Resolution 99-

\* Liaison required solely for the purpose of filling vacancies



## COMMITTEE ASSIGNMENTS

ASSIGNMENT	BERTSCHY	BYRNE	KASTEIN	MARTINEZ	MASON	WEITKUNAT	WANNER	LEGISLATIVE REFERENCE
Colorado State University Liaison Committee								Resolution 99-
Disaster Council (Mayor)								
Downtown Development Authority Board								Resolution 99-
Ethics Review Board								Resolution 99-
Finance Committee								Resolution 99-
Forfeited Property Disposition Committee*								
Governance Committee								Resolution 99-
Growth Management Committee								Resolution 99-
Health and Safety Committee								Resolution 99-
Legislative Review Committee								Resolution 99-
North Front Range Trans./Air Quality Council								Resolution 99-
Organizational Development Committee								Resolution 99-
Platte River Power Authority*								Resolution 98-70
Poudre Fire Authority Board of Directors								Resolution 99-
Poudre School District/City/Larimer County Liaison Committee								Resolution 99-
Utilities and Technology Committee								Resolution 99-

\* Mayor or designee  
A = Alternate

**ENDORSEMENTS/NOMINATIONS TO OTHER AGENCIES/ORGANIZATIONS**

<b>ASSIGNMENT</b>	<b>BERTSCHY</b>	<b>BYRNE</b>	<b>KASTEIN</b>	<b>MARTINEZ</b>	<b>MASON</b>	<b>WEITKUNAT</b>	<b>WANNER</b>	<b>LEGISLATIVE REFERENCE</b>
Larimer County Fair Board								Resolution 99-

**1997-1999  
BOARDS AND COMMISSIONS LIAISON ASSIGNMENTS**

<b>ASSIGNMENT</b>	<b>AZARI</b>	<b>BERTSCHY</b>	<b>BYRNE</b>	<b>KNEELAND</b>	<b>MASON</b>	<b>SMITH</b>	<b>WANNER</b>	<b>LEGISLATIVE REFERENCE</b>
Affordable Housing Board							X	Resolution 97-65
Air Quality Advisory Board					X			Resolution 97-65
Art in Public Places Board						X		Resolution 97-65
Building Review Board	X							Resolution 97-65
Commission on Disability			X					Resolution 97-65
Commission on the Status of Women				X				Resolution 97-65
CDBG Commission		X						Resolution 97-65
Cultural Resources Board						X		Resolution 97-65
Election Board				X				Resolution 97-65
Electric Board					X			Resolution 97-65
Golf Board		X						Resolution 97-65
Housing Authority							X	Resolution 97-65
Human Relations Commission	X							Resolution 97-65
Landmark Preservation Commission					X			Resolution 97-65
Library Board				X				Resolution 97-65
Liquor/Massage Licensing Authority						X		Resolution 97-65
Natural Resources Advisory Board		X						Resolution 97-65
Parks and Recreation Board		X						Resolution 97-65
Personnel Board*	X							Resolution 97-65
Planning and Zoning Board			X					Resolution 97-65
Retirement Committee	X							Resolution 97-65
Senior Advisory Board	X							Resolution 97-65
Telecommunications Board				X				Resolution 97-65
Transportation Board			X					Resolution 97-65
UGA Review Board					X			Resolution 97-65
Water Utilities Board							X	Resolution 97-65
Youth Advisory Board						X		Resolution 97-65
Zoning Board of Appeals	X							Resolution 97-65

\* Liaison required solely for the purpose of filling vacancies

## COMMITTEE ASSIGNMENTS

ASSIGNMENT	AZARI	BERTSCHY	BYRNE	KNEELAND	MASON	SMITH	WANNER	LEGISLATIVE REFERENCE
Disaster Council (Mayor)	X							
Downtown Development Authority Board		A					X	Resolution 97-65
Ethics Review Board	X	A	X			X		Resolution 97-65
Finance Committee			X		X		X	Resolution 97-65
Forfeited Property Disposition Committee*								
Governance Committee	X	X				X		Resolution 97-65
Growth Management Committee				X	X		X	Resolution 97-65
Health and Safety Committee	X			X			X	Resolution 97-65
Legislative Review Committee	X				X	X		Resolution 97-65
North Front Range Trans./Air Quality Council			A			X		Resolution 97-65
Organizational Development Committee	X			X			X	Resolution 97-65
Platte River Power Authority*								
Poudre Fire Authority Board of Directors		X					X	Resolution 97-65 Resolution 97-75
Poudre School District/City/Larimer County Liaison Committee			X	X		X		Resolution 97-65 Resolution 98-109
Public Access Committee	X			X		X		Resolution 97-65
Water Planning Committee		X	X				X	Resolution 97-65

\* Mayor or designee  
A = Alternate

**ENDORSEMENTS/NOMINATIONS TO OTHER AGENCIES/ORGANIZATIONS**

<b>ASSIGNMENT</b>	<b>AZARI</b>	<b>BERTSCHY</b>	<b>BYRNE</b>	<b>KNEELAND</b>	<b>MASON</b>	<b>SMITH</b>	<b>WANNER</b>	<b>LEGISLATIVE REFERENCE</b>
Colorado Aeronautical Board	X							Resolution 94-50
CML Policy Committee						X		Resolution 98-123
Larimer County Fair Board	X							Resolution 97-66
NLC Board of Directors	X							
NLC 2000 Census Advisory Committee	X							Resolution 92-39

## **COUNCIL COMMITTEE FUNCTIONS AND MEMBERSHIP**

### **ETHICS REVIEW BOARD – Ordinance No. 112, 1989**

Created to assist Councilmembers and board and commission members in interpreting and applying the definition, rules and procedures pertaining to ethics established by the Charter and Code and by the applicable provisions of state statute.

Membership: 3 Councilmembers and one alternate.

### **FINANCE COMMITTEE – Resolution 88-76**

Created for the purpose of studying important financial issues and giving staff and Councilmembers the opportunity to study such issues prior to consideration of related legislation. Finance Committee shall review important City financial matters and present findings and recommendations to the City Council.

Membership: 3 Councilmembers

### **GOVERNANCE COMMITTEE – Resolution 93-83**

Created to review the Charter of the City of Fort Collins and other governance matters on an on-going basis and to make recommendations to the Council regarding proposed changes to the City Charter and the adoption of City ordinance related to the governance process.

Membership: 3 Councilmembers

### **GROWTH MANAGEMENT COMMITTEE – Resolution 93-186**

Created to clarify the expectations and the products of growth-management related policy agenda items, monitor progress in accomplishing such items, improve communication among Council, the Planning and Zoning Board and staff and provide an integrated forum to address growth management issues.

Membership: 3 Councilmembers

### **HEALTH AND SAFETY COMMITTEE – Resolution 88-80**

Created to review policies and issues directly related to public health and safety, including but not limited to, police, fire, and emergency services, hazardous materials, and underground chemical storage. The committee will also review staff recommendations on broad public health and safety concerns and make policy recommendations to the entire Council.

Membership: 3 Councilmembers

### **LEGISLATIVE REVIEW COMMITTEE – Resolution 89-211**

Created to review and analyze proposed state and federal legislation which may affect the City's interests, express the previously established policy determinations of the Council as applied to such legislation and refer back to the Council those issues and recommendations which are not governed by existing Council policy.

Membership: 3 Councilmembers

## **ORGANIZATIONAL DEVELOPMENT COMMITTEE – Established in 1994**

Created to review the organizational structure and improve the policy development and implementation process. All of the initiatives addressed by this committee are underway and/or completed, therefore it is under consideration whether or not the need for this type of committee still exists.

Membership: 3 Councilmembers

## **UTILITIES AND TECHNOLOGY COMMITTEE – Resolution 91-134**

Created to work with staff and other concerned groups for the purpose of presenting recommendations to City Council with regard to policies and guidelines relating to issues of public access to information and recovery of the costs of providing and maintaining public information systems.

Membership: 3 Councilmembers

## **COLORADO STATE UNIVERSITY LIAISON COMMITTEE – Resolution 98-159**

Created to discuss and address matters of mutual interest (including land use, utility and transportation services, the enforcement of municipal ordinances, human rights) to the City and CSU.

Membership: 2 Councilmembers, the City Manager and such administrative staff as the City manager may deem appropriate; the President of CSU; the President of ASCSU; the Vice-President for Administrative Services; the Vice-President for University Advancement; and the Directory of Campus Housing and Food Services.

## **DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS – Ordinance No. 46, 1981**

The authority shall be a body corporate with all the purposes and powers authorized by Title 31, Article 25, Part 8, C.R.S., and all additional and supplemental powers necessary or convenient to carry out and effectuate the purposes and provisions of said statutes.

Membership: 9 members, 8 of which are either residents, landowners or tenants within the boundaries of the authority and 1 which is a City Councilmember; there is also one Alternate Councilmember.

## **NORTH FRONT RANGE TRANSPORTATION AND AIR QUALITY PLANNING COUNCIL – Resolution 87-123**

Created to work together with other local governments in Larimer and Weld Counties to develop transportation plans and policies that will assist in managing projected growth in a sound, cost-effective manner.

Membership: elected officials from the cities of Fort Collins and Greeley as well as other governmental entities in the north front range area who voluntarily decide to participate in this process.

**POUDRE FIRE AUTHORITY BOARD OF DIRECTORS – Intergovernmental Agreement (IGA), dated November 3, 1987**

IGA provides for the formation of an independent governmental entity for the purpose of providing fire protection services within the respective territorial limits of the parties hereto.

Membership: The City shall appoint 2 members and the District shall appoint 2 members. The fifth member shall be appointed by the four other members. This fifth member has typically been the Fort Collins City Manager.

**POUDRE SCHOOL DISTRICT LIAISON COMMITTEE**

Created to achieve products and services of a higher quality than would be achieved by the City and the Poudre School District working separately, and by so doing provide quality education and municipal services for citizens of all ages at the lowest possible cost.

Membership: Superintendent of Poudre School District, 1 school board member, Larimer County Manager, Chairperson of County Commissioners, City Manager and 2 Councilmembers

**LARIMER COUNTY FAIR BOARD – Advisory board to the Larimer County Commissioners**

Created to organize and coordinate the yearly County Fair with the County Fair Manager, submit recommendations to the Board of County Commissions on the hiring of the County Fair Board Manager, interview applicants and recommend names for appointment to the Fair Board, and make recommendations concerning fairgrounds growth and improvements.

Membership: Twelve member board which provides balanced geographic representation in the county which specifies 1 representative from the City of Fort Collins

\*