

**TO:** U.S. Postal service, attn. Carl Jenkins  
Xcel Energy  
Q West Communications  
Poudre Fire Authority  
Larimer County Elections Office, attn. Mary Skipworth  
Larimer County Assessors Office, attn. Judy Green  
Fort Collins City Clerks Office  
Fort Collins Light and Power Utility  
Fort Collins Light and Power Meter Dept.  
Fort Collins Water Utility  
Fort Collins Police Services  
Fort Collins Building Inspection Dept

**FROM:** City of Fort Collins, Engineering Dept.  
Contact person: J.R. Wilson, Engineering Tech., phone 970-221-6588

**RE:** Address Change Memorandum

**DATE:** September 21, 2005

With the construction of Rigden Farm 6<sup>th</sup> Filing the street alignments for Drake Road and Ziegler Road will be modified. The roads will no longer form the "tee" at the intersection of these roads and the addresses which are associated with this plan will no longer be functional. These modifications will impact how the City of Fort Collins Treatment Drake Water Reclamation Facility is addressed as well as The Environmental Learning Center, Aggrate Industries gravel mine, and the Lafarge batch plant.

With the relocation of Drake Road and Ziegler Road a new access road has been dedicated with Rigden Farm 6<sup>th</sup> Filing to serve these properties. The road is named **Environmental Drive**. I think the easiest way to change these addresses is to maintain the current address numbers and just change the street name of whatever currently is addressed from either Drake Road or Ziegler Road.

**Hereafter:** 3000 and 3036 E. Drake Road will be **3000 and 3036 Environmental Drive**.  
2400 and 3000 Ziegler Road (AKA- South C.R. #9) will be **2400 and 3000 Environmental Drive**.

Please change your records to reflect this change.

Thank you for your cooperation.

Add\_03-05

**TO:** U.S. Postal service, attn. Growth Coordination  
Xcel Energy  
Q West Communications  
Poudre Fire Authority  
Larimer County Elections Office, attn. Mary Skipworth  
Larimer County Assessors Office, attn. Ron Kerr  
Fort Collins City Clerks Office  
Fort Collins Light and Power Utility  
Fort Collins Light and Power Meter Dept.  
Fort Collins Water Utility  
Fort Collins Police Services  
Fort Collins Building Inspection Dept

**FROM:** City of Fort Collins, Engineering Dept.  
Contact person: J.R. Wilson, Engineering Tech., phone 970-221-6588

**RE:** Address Change Memorandum

**DATE:** September 23, 2005

Upon review, it has been brought to my attention that my memorandum dated September 21, 2005 which changed the addresses on East Drake Road and Ziegler Road both to Environmental Drive addresses is problematic. With the moving of all addresses to one street name a duplicate 3000 Environmental Drive address was generated so that there are now two separate locations with the same physical address. It has also made an awkward addressing sequence by applying one street name to two different address grids, one being East/West and the other North/South.

To remedy this situation I will rescind the assignment of the Ziegler Road addresses to Environmental Drive. This places Environmental Drive in the west 3000 block only and impacts the addresses 3000 and 3036 East Drake Road. These are the addresses for Aggregate Industries and the City of Fort Collins Treatment Drake Water Reclamation Facility respectively.

**Hereafter:** 3000 and 3036 East Drake Road will be **3000 and 3036 Environmental Drive**.  
2400 and 3000 Ziegler Road will retain their current addresses until the realignment of Ziegler Road is completed.

Please change your records to reflect this change.

I apologize for the confusion and extra work that is now required and thank you for your cooperation.

Add\_06-05