

TO: U.S. Postal service, attn. Carl Jenkins
Xcel Energy
Q West Communications
Poudre Fire Authority
Larimer County Elections Office, attn. Mary Skipworth
Larimer County Assessors Office, attn. Naomi Denton
Fort Collins City Clerks Office
Fort Collins Light and Power Utility
Fort Collins Light and Power Meter Dept.
Fort Collins Water Utility
Fort Collins Police Services
Fort Collins Building Inspection Dept

FROM: City of Fort Collins, Engineering Dept.
Contact person: J.R. Wilson, Engineering Tech., phone 970-221-6588

RE: Address Change Memorandum

DATE: September 29, 2004

There have been several errors made in establishing the addressing for the Whole Foods Center: City of Fort Collins reference = W-113 #2384. The address for Whole Foods, Lot 1 was mistakenly identified as 2201 South College Avenue. The addressed plat shows that it was to be 2207 South College Avenue. The address assigned to Lot 2 was 2201. Adding more confusion are the several addresses used for Wilburs Total Beverage: one was 2201 Suite #120, the other was 2203 both on South College Avenue. Neither of these addresses is correct.

The remedy for these problems is to **1.)** Assign 2201 S. College Ave. to Lot 1; **2.)** Assign 2201-B to Lot 2; and, **3.)** Assign 2201 Suite # 108 to Wilburs Total Beverage. **This changes all the addresses on the addressed plat W-113 #2384,** and, establishes suite numbers as the method to add business or tenant addressing to this site.

Hereafter: The corrected address for The Whole Foods Center, Lot 1 will be **2201 South College Avenue** with suite #108 being assigned for the tenant currently known as Wilburs Total Beverage. Lot 2 shall be **2201-B South College Avenue.**

Please change your records to reflect this change.

Thank you for your cooperation.

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