

**TO:** U.S. Postal service, attn. Mike Spergin  
Public Service Company  
U.S. West Communications  
Poudre Fire Authority  
Larimer County Elections Office, attn. Mary Skipworth  
Larimer County Assessors Office, attn. Denise Thurn  
Fort Collins City Clerks Office  
Fort Collins Light and Power, Utilities  
Fort Collins Light and Power, Meter Dept.  
Fort Collins Water Utilities  
Fort Collins Police Services  
Fort Collins Building Inspection Dept

**FROM:** City of Fort Collins, Engineering Dept.  
Contact person: J.R. Wilson, Engineering Tech., phone 970-484-6588

**RE:** Address Change Memorandum

**DATE:** March 23, 1998

The facility at the University Mall has recently been purchased and placed under the management of D.P.C. Development Company. The facility is being completely renovated and after the renovation new tenants will be established. In order to help facilitate this sweeping change and help avoid confusion, new addresses will be assigned by D.P.C. Development Company based upon units and suites. The base address for the new designations will be **2211 South College Avenue**. New billing addresses and meter assignments will be redefined thru the issuance of the commercial building permits.

There will be several exceptions to the wholesale address change:, Bennigans Restaurant at 2203, The King Soopers Grocery Store at 2325, the Montgomery Wards building at 2201 is not included in this property, nor will any of the other tracts be affected. To the best of my knowledge 2203, 2205, 2213, 2215, 2217, 2219, 2221, 2223, 2225, 2229, 2233, 2235, 2237, 2241, 2245, 2249, 2253, 2257, 2261, 2265, 2273, 2285, 2289, and 2301 is a list of the addresses which will be eliminated by this change.

Hereafter: The University Shopping Center will have the street address of **2211 South College Avenue** for **all units** with internal designations assigned by the owners or their assigns

Please change your records to reflect this change.

Thank you for your cooperation.